



## City of Eaton Rapids

200 S Main Street  
Eaton Rapids, MI 48827  
517-663-8118

### Local Development Finance Authority Position Description

The Eaton Rapids Local Development Finance Authority shall exercise such powers and duties as provided and in accordance with the terms of Act 57 of the Public Acts 2018; including but not limited to the definition of a development area; the origination of a development plan; and, the implementation of a development program as provided in this act. For more information about the LDFA, see state **Act 281 of 1986** and **Act 57 of 2018**.

#### Commission Logistics

**Membership.** 9 members total, appointed to rotating 4-year terms. The board shall include 1 member appointed by the county board of commissioners of Eaton County. The board shall also include two (1) member each appointed by the Supervisors of Hamlin Township and Eaton Rapids Township. These additional members shall only vote on matters relating to authority districts located within their respective local unit of government. LDFA shall have four officers, a Chair, and Vice Chair, a Treasurer and a Recording Secretary. Other offices can be designated as appropriate. Requires an orientation, regular attendance at meetings, and participation in one additional approved training annually. Commitment is a minimum of 30 hours annually.

**Meetings.** Meetings scheduled as needed.

#### Commissioner Profile

The City of Eaton Rapids seeks interested persons from the community to serve on this Authority. Appointed Commissioners are required to meet the following criteria:

1. Reside in Eaton County, Eaton Rapids, Eaton Rapids Township, or Hamlin Township.
2. Serve in accordance with the City's Code of Ethics and Values Statements (see application packet)

The City of Eaton Rapids provides all applicants the opportunity to present their skills, talents, and interest in serving for all vacant positions to this Authority. The City has an interest in fostering diverse membership on the LDFA. Authority members with the following skills and experiences are desirable:

- Background of community involvement
- Experience with business development
- Interest in neighborhood and community issues
- Interest in historical preservation
- Knowledge of real estate acquisition, development and/or law
- Willingness and ability to commit to requirements of position