



# Curb-Side Residential Grant Program

## 2022

City of Eaton Rapids

# Keeping Eaton Rapids Beautiful

## What Is a Curb-Side Grant?

The City of Eaton Rapids is offering a limited number of home improvement grants to homeowners as a way to enhance the overall quality of life of their neighborhood through citizen and government partnership. This program encourages the exterior rehabilitation, renovation and overall improvement of existing homes within the City.

Grants of up to \$2,500.00 are available for such projects that improve upon structural deficiencies, safety repairs, weatherization and deterioration prevention of homes throughout the City. Funds may be used to cover materials, supplies and project labor costs affiliated with the project. Labor costs will only be paid to licensed contractors that are not the homeowner and were hired to perform the work of the project. Program Funds not expended within the given fiscal year may be carried over and available in future years.

<i>Tier</i>	<i>Funding Available up to</i>	<i>Examples</i>
1	50% Match Up to \$2500	Significant safety repair or structural deficiencies
2	\$1000	Safety repair or structural deficiencies
3	\$750	Weatherization or deterioration prevention

## Why Curb-Side Grants?

Maintaining a positive image is important to the City. The appearance of our neighborhoods plays a vital role in the perception of the quality of the community. The City wants to encourage homeowners to invest in their properties by making attractive improvements on building exteriors. The improved appearance of homes will make our neighborhoods more attractive and contribute to the enhanced viability of the entire area, and to the entire community.

## Guidelines for Curb-Side Grants

### ***Projects Must:***

- The improvement(s) must be visible from the curb/street line of the property.
- Improve the exterior of a residential property within the City Limits.
- Have lasting benefit to the residence and neighborhood at large.
- Commitment to maintaining the property in a standard and clean condition.
- Additional consideration will be given to applicants that seek Eaton Rapids area retail and contractor involvement.

### ***Eligible Projects Include***

- Repair / replacement of dilapidated structures
- Projects that address property maintenance code violations related to building issues.
- Exterior retrofits (exterior painting, siding, windows, doors, awnings, porches, roofs, carports, etc)
- Other similar exterior work

### **Grants will not be awarded to/for:**

- Religious organizations, government organizations, political or partisan groups, for-profit businesses, rental homes and exclusive clubs and organizations.
- Lawn maintenance, pruning bushes, trimming trees, etc..
- Temporary projects, or projects that can be easily transferred if the homeowner moves
- Payment of utilities, rent, mortgage or other household expenses
- Junk removal
- Projects that have been started and/or completed **prior** to response letter issued.

### **Projects will be evaluated based on the following criteria:**

- Projects that address structural deficiencies, repairs, and/or safety concerns will be given priority
- Projects that address the weatherization and/or prevention of further deterioration of the structure
- Projects will also be evaluated based on the value they add to the property

Partial Grants may be awarded based on the above requirements

### **How does the Grant Work?**

Fill out attached application completely and fully. **Incomplete grants will NOT be considered.**

Grants received after close of business on the due date will **not** be considered.

Submit application prior to the deadline listed in “Dates of Interest” section.

If approval notification is received, applicant is responsible to complete work described in the application by deadlines in the “Dates of Interest” section. **NO WORK MAY BEGIN PRIOR TO RECEIPT OF APPROVAL.**

The City of Eaton Rapids will process the grant fund allocations after work is completed and all invoices/receipts and fully paid waivers of lien are submitted by the deadlines in the “Dates of Interest” section.

### **How to Apply**

Submit your application to the below address by the timeline listed on the following page.

City of Eaton Rapids  
Attn: Curb-Side Grant  
200 S Main Street  
Eaton Rapids, MI 48827  
(517)-663-8118  
[lzeller@cityofeatonrapids.com](mailto:lzeller@cityofeatonrapids.com)

## Dates of Interest

Application Due by close of business at Eaton Rapids City Hall, 200 S. Main Street, Eaton Rapids, MI  
June 3, 2022.

Notification sent (by mail) to all applicants informing them if they have or have not been approved for funding  
June 17, 2022.

All construction must be completed by..... November 20, 2022.

Deadline to submit invoices *and* fully paid waivers of lien for *reimbursement*. ..... November 25, 2022.

**Please note: *Applications, invoices and/or waivers of liens will not be accepted after 4:30 p.m. on the dates posted above.***

**If you have been approved for the Curb-Side Grant and do not comply with the dates posted above, invoices will not be accepted for payment and the grant will be considered forfeited by the applicant. There will be no extensions of time granted to any applicant for any reason. If you fail to complete the projects as agreed upon, you will forfeit your current grant award and your ability to participate in future grant funding opportunities.**

Applications must be completed in full in order to be considered and **must** include:

- Project Narrative - Describe the current conditions and the need for the project
- Materials List – Detailed list of all needed project supplies, materials.
- Budget/Quotes – Total cost of supplies and materials, professional services, volunteered services, etc.
- Timetable – When is the anticipated project completion date?
- **Photo(s) of property in current condition**

# CURB-SIDE GRANT APPLICATION

Please type or print clearly. Answer each question briefly, but use additional attached paper for complete and detailed answers.

## Part 1 – General Information

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail: \_\_\_\_\_

Phone (Day) \_\_\_\_\_ (Night) \_\_\_\_\_

How long have you lived in the home? \_\_\_\_\_ Annual Household Income: \_\_\_\_\_

Have you received a Property Maintenance Code Violation? \_\_\_\_\_

Number of persons living in the household \_\_\_\_\_ Total number of children under age of 18 \_\_\_\_\_

Do you own or rent the property? \_\_\_\_\_ Total number of seniors over age of 65 \_\_\_\_\_

## Part 2 – Project Information

Please provide a brief explanation of the project/improvement (attach drawings/pictures & additional pages if needed):

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How will this project benefit the look of the property?

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Who will be completing the work?

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Does the project require any City permits?  Yes  No

Does your project require annual upkeep/maintenance?  Yes  No Please describe: \_\_\_\_\_

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## Part 3 – Materials List

Item	Amt. Needed	Estimated Cost
<b>Total</b>		

*\*Please attach a complete materials list if extra space is needed*

## Part 4 – Budget and Timetable

Item	Estimated Cost
Materials	
Labor	
Miscellaneous	
<b>Total</b>	

**Total Grant Request**

Are you attempting to secure other sources of funding for the improvement?       Yes       No

Please describe: \_\_\_\_\_  
 \_\_\_\_\_

How long do you anticipate the project will take to complete? \_\_\_\_\_

Anticipated completion date: \_\_\_\_\_

## Part 5 - Signature

*I have read and understand the information regarding my application for a Curb-Side Grant with the City of Eaton Rapids. I understand that grant money is not a prize for personal profit or gain and is strictly for the project described. I fully understand the City of Eaton Rapids has the right to allocate grant funds as needed for the completion of projects. When projects are not completed or do not proceed within the given timetable, the City of Eaton Rapids reserves the right to withhold part or all of the funds requested. I understand that recipients of grant funds may be invited to participate in promotion and publicity of the program.*