

**Downtown Development Authority**  
**January 13, 2023**

A meeting of the Eaton Rapids Downtown Development Authority was held at City Hall, 200 S. Main Street, on January 13, 2023 at 7:00 a.m.

Chair DeFrance called the meeting to order at 7:08 a.m.

Present were Chair DeFrance and members McNabb, Johnson, McGee, Sheneman, Booher, Willey, Carducci, and Colestock.

Administrative Staff Present were City Manager Ridge and City Clerk Boomer.

McGee moved, Willey seconded, PASSED, to approve the agenda.

Public Comments: None

Booher moved, Sheneman seconded, PASSED, to approve the December 9, 2022 minutes.

DDA Treasurer Booher reviewed revenue and expenses.

Committee Reports: None

Director Report: City Manager Ridge reported that additional façade grants were processed. She attended a Main Street meeting. She has been working on the distribution of grant information to downtown businesses.

Old Business: Chair DeFrance reported that Director Began resigned to pursue other opportunities for which he'd be a better fit.

New Business:

- a. City Manager Ridge advised that another round of Match on Main grants are coming out. The grant cycle starts January 20<sup>th</sup> through late February. She would like help compiling a list of downtown businesses' emails to aid in distributing the information.

Laura Krizov and Leigh Young conducted MEDC Main Street Board Training.

Board Member Comments:

City Manager Ridge advised that DDA members should complete the Main Street self-assessment before the February meeting to gauge members' interest in continuing in the Main Street Program. Chair DeFrance advised he didn't want to wait that long. It was the consensus to hold a special meeting on January 27<sup>th</sup> at 7:00 a.m. to discuss the Main Street Program.

DeFrance moved, McGee seconded, PASSED, to adjourn.

Meeting adjourned at 9:02 a.m.

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Laura Boomer, City Clerk