

**City of Eaton Rapids
Work Session
November 13, 2023**

A Work Session of the Eaton Rapids City Council was held at City Hall, 200 S. Main Street, on November 13, 2023, at 5:00 p.m.

Call To Order:

Mayor Colestock called the work session meeting to order at 5:00 p.m. Present were Mayor Colestock, Mayor Pro-Tem Steele, Councilpersons Nicholas and Robison. Councilperson Politza was absent and excused. Mayor Colestock amended the agenda by removing the closed session until the next meeting on November 27, 2023.

Administrative Staff Present were City Manager Ridge, Public Works/Utilities Director Pierce, Police Chief Weeks, Fire Chief McNutt, Treasurer/Finance Director Allen, City Clerk, Webb Parks & Rec Director Cagle, Building Official, Hummel and City Attorney Cullen Harkness

Public Comments:

None

Unfinished and Special Business

New Business:

1. Jeff Anderson- Michigan Class

Jeff gave a presentation on Investment and the possibility of having our investment funds located in one place. Currently we have investments in several banks. Jeff gave us the rates and costs for the accounts through Michigan Class. These accounts currently yield 5.54%, at no cost to the Municipality. These accounts are known as instant liquidity, meaning your funds are available daily for needs that may arise. Questions followed.

2. 520 S. River St / Easement

Building Official, Hummel reported Planning Commission is in favor of the land division. Attorney Harkness stated easement is not necessary unless someone other than the Williams win the bid for the property.

3. Department Head Reports

Building Official, Hummel reported the latest project in the city and possible building project soon to come.

Chief Weeks gave an update of one open position on the police force and currently two candidates in the academy are doing well. Eaton County Sheriffs department service is 6 am – midnight and State Police are assisting with the other hours needed.

Chief McNutt gave an update of working on items for funds from the Michigan Fire Grant that is due on December 31, 2023. Currently need 10 fire fighters. Ladder truck needs repair.

Treasurer/Finance Director, Allen, reported having the draft copy of FY23 Audit. A few things in the works are the Chart of Accounts conversion, IRS resolution for 2015-2022 tax years.

with Mike Birchmeier from Rehman assistance, preparing to get started on winter Property Taxes to send out December 1, 2023, creating financial report for council, and electric rate study.

Public Works/Utilities Director, Pierce, gave an update on all projects currently with the public works and utilities. Mentioned the bridge closures coming up soon. (Knight St. and State St.), the conversion of property on 402 Haven to city utilities from Consumers Energy and M-DOT's study for signal downtown for safety.

City Manager, Ridge gave updates on the new vendor found by Director Pierce that will save \$11,985, the continuation of the work on Employee Navigator, on track to go live for open enrollment the first week of December. Biranna Marcus, our CEDAM employee starts November 15. The DDA will host an informational meeting with Bruce Johnson of Revitalize, LLC to make our downtown businesses aware of the grant opportunities. The Open House has been scheduled for November 28 from 4:00p.m. to 6:00 p.m. Invitation are being sent out. This Open House is to receive feedback for the LDFA' TIF (Tax Increment Financing) Plan. Eastran ridership continues to increase and are looking to expand their services. Free election day services were provided to residents who scheduled in advance. Director Pierce and I met with John Varilek for our monthly review of services, to address items in the new budget.

Public Comments:

Adjournment:

Robison moved, Steele seconded, PASSED to adjourn the meeting at 6:18pm.

Meeting adjourned at 6:18 p.m.



Pamela Colestock, Mayor



Robin Webb, City Clerk