

**City of Eaton Rapids  
Work Session**

**June 24, 2024**

A Work Session of the Eaton Rapids City Council was held at City Hall, 200 S. Main Street, on June 24, 2024, at 5:00 p.m.

**Call To Order:**

Mayor Colestock called the work session meeting to order at 5:00 p.m. Present were Mayor Colestock, Mayor Pro-Tem Steele, Councilpersons Nicholas, Malewski and Loftus.

Administrative Staff Present were City Manager Ridge, Treasurer/Finance Director Allen, Public Works and Utilities Director Pierce, City Clerk Webb, Building/Zoning Official Hummel, Fire Chief McNutt, Parks, Police Chief Weeks, Community and Economic Development Specialist Barna and City Attorney Harkness.

**Public Comments: None**

**Unfinished and Special Business: None**

Steele moved, Malewski seconded, to go into Closed Session at 5:03 pm.

Roll call vote.

Yeas – 5 – Steele, Malewski, Nicholas, Loftus and Mayor Colestock

Nays – 0

Absent – 0

Steele moved, Malewski seconded, to go back into Open Session at 5:08 pm.

Roll call vote.

Yeas – 5 – Steele, Malewski, Nicholas, Loftus and Mayor Colestock

Nays – 0

Absent – 0

**New Business:**

**1. Financial Update FY 2023/2024**

Discussion was held on financial update for 2023/2024.

**2. Noise Ordinance Discussion**

Discussion was held on proposed Noise Ordinance changes.

**3. Department Head Updates**

Department heads gave updates for their department.

Building/Zoning Official Hummel – Gave an update on rental inspections, building inspections, building permits, and current construction projects.

Clerk Webb – gave an update on elections, cemetery, map drawing, clean up and organization of document in the safe and in our archive room.

Community and Economic Development Specialist – Gave an update on Farmers Market, the DDA events that are coming up, Eat N Rapids, a joint effort to get people to enjoy a meal in Eaton Rapids and use the Outdoor Recreation Center to take a ride on the river, Raise the Woof, a dog centered event, and a Wine Walk around town, New business concerns, the new LDFA TIF plan, and the LEAP grants that will help get the Industrial Park prepared for a new buyer.

Finance Director/Treasurer- Final stages of 24/25 budget, working on binders for all department heads and Council, conversion of Chart of Accounts, preparing for Audit, Year end, and looking at the consolidation for our Investment accounts with Michigan Class Investment Group.

Public Works/ Utilities Director – Gave an update on all of the projects currently in process.

CWSRF, Mill Point Pavilion, Category B and F grant applications for roads submitted and the DWSRF Grant for the 5-year upgrade for the electrical system. New doors installed at Cemetery and new construction at Howe field.

Fire Chief McNutt – gave an update on Fire Department submitting a DNR grant in the amount of \$4,999.00 for protective gear, 1 new fire fighter hired, another possible candidate, truck getting detailed, taking longer than expected, 150<sup>th</sup> Anniversary event plans are going well.

Police Chief Weeks – Department is waiting for new patrol car to be completed. There is a new requirement to have officer continuing education training. MCOLES will fund \$500 toward the training of full-time officers for 2024 and increase to \$1000 for next year. This will also help with accreditation in 2025. The Federal Government has the ability to connect to grant recipients, 1 training center linked to State training curriculum with another alternative. New Cadet starts in August, will graduate in December. The department will return to 24-hour service on July 29<sup>th</sup>. Working with Flock to get license plate readers installed, will present new contract at the July 8<sup>th</sup> meeting. Discussion with Grand Ledge and Charlotte police departments to have a plan if the County Sheriff's department falls short after election.

**4. Mayor Exchange-City of Grosse Pointe Discussion**

Discussion was held on the Mayor Exchange – City of Grosse Pointe.

**5. Budget Amendment Fiscal Year 23/24 (Motor Pool)**

Discussion was held on the Fiscal Year 2023/2024 Budget Amendment (Motor Pool)

**6. Budget Amendment Fiscal Year 24/25 (DDA)**

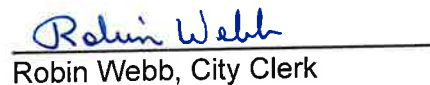
Discussion was held on the Fiscal Year 2024/2025 Budget Amendment (DDA)

**Public Comments:**

**Adjourned**

Steele moved, Malewski seconded to adjourned meeting at 6:58 pm.

  
Pamela Colestock, Mayor

  
Robin Webb, City Clerk