



Pamela Colestock – *Mayor*
William Steele – *Mayor Pro Tem*
Deb Malewski – *Council Member*
Rick Loftus – *Council Member*
Ken Nicholas – *Council Member*

Yvonne Ridge – *City Manager*
Larry Joe Weeks – *Police Chief*
Roger McNutt – *Fire Chief*
LeRoy Hummel – *Building Official*
Rob Pierce – *Public Works/Utilities Director*
Genny Allen – *Treasurer/Finance Director*
Robin Webb – *City Clerk*
Corey Cagle – *Director of Parks, Recreation and Events*
Lisa Barna – *Community and Economic Development Specialist*
Randy Jewell – *City Assessor*
Cullen Harkness – *City Attorney*

**CITY COUNCIL MEETING
AGENDA**

August 12, 2024
7:00 p.m.
City Hall

This meeting will be streamed live for viewing only at:

<https://us06web.zoom.us/j/81891922214>

Meeting ID: 818 9192 2214

Please note all public comments must be made in person.

1. CALL TO ORDER.

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. INVOCATION

5. APPROVAL OF THE AGENDA

6. APPROVAL OF MEETING MINUTES

- Approval of the City Council Work Session Meeting Minutes for July 22, 2024.
- Approval of the City Council Meeting Minutes for July 22, 2024.

7. APPROVAL OF CHECK DISBURSEMENTS

- Approval Expenditures of the City of Eaton Rapids for August 12, 2024, totaling \$ 527,923.79.

8. PUBLIC COMMENT

9. UNFINISHED AND SPECIAL BUSINESS

10. NEW BUSINESS

- a. Adopt Resolution 2024-27, to establish 2024 Property Tax Poverty Exemption Guidelines.
- b. Adopt Resolution 2024-28, to approve Trademark License Agreement with Urban Air and Wake Up Downtown in the amount of \$2,500.00.
- c. Adopt Resolution 2024-29, to approve Professional Engineering Agreement for TMF-Lead Service Line Grant with C2AE Engineering in the amount of \$279,500.00.
- d. Adopt Resolution 2024-30, to accept bid and award contract for West Substation Transformer Replacement to Virginia Transformer in the amount of \$1,297,422.00.
- e. Approve Special Event Application "Raise the Woof" on September 21, 2024.
- f. Approve the appointment of Charles Millington to the Planning Commission Board term ending 01/31/2026.

11. PUBLIC COMMENT

12. REPORTS

- a. Fire Chief, Police Chief, City Manager
- b. Council Members.
- c. Mayor

13. ADJOURNMENT

ADDRESSING THE CITY COUNCIL

This item on the agenda is for the public to present comments to City Council regarding any topic. Anyone wishing to speak should raise their hand and when recognized by the Mayor, should stand, come to the microphone, give their name, and address and proceed with their comments. In the interest of time, citizens are limited **to five minutes** to present their comments.

NEXT MEETING

Monday, August 26, 2024

BOARDS AND COMMISSION OPENINGS:

**City of Eaton Rapids
Work Session
July 22, 2024**

A Work Session of the Eaton Rapids City Council was held at City Hall, 200 S. Main Street, on July 22, 2024, at 5:00 p.m.

Call To Order:

Mayor Colestock called the work session meeting to order at 5:00 p.m. Present were Mayor Colestock, Mayor Pro-Tem Steele, Councilpersons Malewski, and Loftus. Councilman Nicholas was absent and excused.

Administrative Staff present were City Manager Ridge, Treasurer/Finance Director Allen, Public Works and Utilities Director Pierce, City Clerk Webb, Police Chief Weeks, and City Attorney Harkness.

Public Comments: None

Unfinished and Special Business: None

New Business:

- 1. Citizens Academy 2025**
Discussion was held on upcoming Citizens Academy 2025. City Manager Ridge will bring final details to Council.
- 2. Server Upgrade Proposal**
Discussion was held regarding the Server Upgrade.
- 3. Network Refresh Phase II Proposal**
Discussion was held regarding the Network Refresh Phase II Proposal.
- 4. Municipal Employees Retirement Services (MERS) Defined Benefit Plan Adoption Agreement – Division 13**
Discussion was held regarding the MERS Defined Benefit Plan Adoption Agreement – Division 13.
- 5. Municipal Employees Retirement Services (MERS) 2024 Officer and Employee Delegate Certification**
Discussion was held regarding the MERS 2024 Officer and Employee Delegate Certification.
- 6. Municipal Employees Retirement Services (MERS) December 31, 2023, Valuation**
Discussion was held regarding MERS December 31, 2023, Valuation.
- 7. Council Representatives to Boards & Commissions**
Discussion was held regarding Council Representatives to Boards & Commissions. If Council is willing to be a non-voting, representative to a board, and to give updates to Council, please let City Manager Ridge know which board you would like to attend.

Public Comments: None

Adjournment

Steele moved, Malewski seconded to adjourn the meeting at 6:02 p.m. Meeting adjourned.

Pamela Colestock, Mayor

Robin Webb, City Clerk

**City Council Meeting
July 22, 2024**

A regular Eaton Rapids City Council meeting was held at City Hall, 200 S. Main Street, on July 22, 2024, at 7:00 p.m.

Call To Order:

Mayor Colestock called the meeting to order at 7:00 p.m.

Roll Call:

Mayor Colestock, Mayor Pro-Tem Steele, Councilpersons Malewski, and Loftus were present. Councilman Nicholas was absent and excused.

Approval of the Agenda:

Steele moved, Malewski seconded, PASSED to approve Meeting Agenda for the July 22, 2024, meeting.

Approval of the minutes from July 08, 2024, City Council Work Session Meeting:

Steele moved, Loftus seconded, PASSED to approve the June 08, 2024, City Council Work Session meeting minutes with one spelling correction in second public comment.

Approval of the minutes from July 08, 2024, City Council Meeting:

Steele moved, Malewski seconded, PASSED to approve the June 08, 2024, City Council meeting minutes.

Approval of check disbursements totaling \$955,585.54:

Steele moved, Loftus seconded, PASSED to approve the check disbursements totaling \$955,585.54.

Public Comment :

Keith Gentry 7801 East Clinton Trail- Introduced an idea for the Horner Mill property to create a clean energy project.

Unfinished and Special Business: None

New Business:

a. Approve the appointment of Dee Halsey to the Library Board to replace Jacklyn Green term ending 12/31/2026.

Steele moved, Malewski seconded to appoint Dee Halsey to the Library Board with term ending date of 12/31/2026.

b. Adopt Resolution 2024-23 to approve Dewpoint Server Upgrade Proposal in the amount of \$51,495.50.

Steele moved, Loftus seconded, PASSED to Adopt Resolution 2024-23 to approve Dewpoint Server Upgrade Proposal in the amount of \$51,495.50.

Roll call vote.

Yeas – 5 – Steele, Malewski, Loftus and Mayor Colestock

Nays – 0

Absent – 1 - Nicholas

c. Adopt Resolution 2024-24 to approve Dewpoint Network Refresh Phase II Proposal in the amount of \$30,765.80.

Steele moved, Malewski seconded, PASSED to Adopt Resolution 2024-24 to approve Dewpoint Network Refresh Phase II Proposal in the amount of \$30,765.80.

Roll call vote.

Yeas – 5 – Malewski, Loftus, Steele and Mayor Colestock

Nays – 0

Absent – 1 - Nicholas

d. Adopt Resolution 2024-25 to approve Municipal Employees Retirement Services (MERS) Defined Benefit Plan Adoption Agreement for Division 13.

Steele moved; Loftus seconded to approve Municipal Employees Retirement Services (MERS) Defined Benefit Plan Adoption Agreement for Division 13.

e. Adopt Resolution 2024-26 to approve Municipal Employees Retirement Services (MERS) 2024 Officer and Employee Delegates for the annual MERS conference held October 10-11, 2024.

Steele moved, Malewski seconded to approve Municipal Employees Retirement Services (MERS) 2024 Officer and Employee Delegates for the annual MERS conference held October 10-11, 2024.

Roll call vote.

Yeas – 5 – Loftus, Steele, Malewski and Mayor Colestock

Nays – 0

Absent – 1 - Nicholas

Public Comments :

Ryan Bansemer 32501 Kemler Rd. – concerned about increased property value and concerned about partnering with Gross Pointe.

Reports:

a. **Fire Chief** – None

b. **Police Chief**- None

c. **City Manager** – Attended the ribbon cutting for the new Pavilion at Outdoor Recreation Center. Thanks to all that helped this project, Director Pierce, Director Cagle, Chamber for supplying the ribbon and City Council member Loftus and Commissioner Rogers and Eaton County for the grant to make this possible. EATRAN Regional Coordination Plan 2025 will be presented soon. Attended coffee hour with Angela Witwer thanking her for her part in passing the budget and allocating \$5,000,000 to Eaton Rapids Medical Center and \$700,000 to Eaton County Fire Department for a training facility. Attended Council of Governments (COG) meeting and will be meeting with Hamlin and Eaton Rapids Townships to assist them in applying for Grant funds for the Eaton Rapids Area Master Plan update. I will be off August 1-2.

d. **Council Members.**

Nicholas –absent

Malewski – Fire Truck Brigade Walk on September 28, 2024. There will be medals and a t-shirt for participants. Looking forward to the Citizens Academy coming up next year. The new pavilion grand opening was awesome, and it looks great.

Loftus - Attended the ribbon cutting for the new pavilion that now has picnic tables and a table with handicap accessibility. Thank Director Cagle, Director Pierce and City Manager Ridge for applying for the Grant. ORC re-opened Sunday, July 21 after being closed due to high and fast water. The former Mayor paddled around the island for 24 hours raising funds for 3 charities. Mayor Colestock and David Colestock provided entertainment as well as a DJ from 92.1 FM. Rep Angela Witwer stopped by and the homegrown movie, "Hayseed" was shown. Farmers market is going well since the relocation of some of the vendors. July 17th, I attended the coffee hour with Angela Witwer, as she praised City Manager Ridge and the city. Also, attended the Council of Government meeting featuring cooperative planning of the Eaton Township, Hamlin Township, and City of Eaton Rapids. Miller Farm will host another open house in August. August 6th election will include a 6.55-million-dollar bond proposal for renovation of the Eaton Rapids Area District Library.

Steele – Attended the kayaking for a cause. Couldn't participate due to high water flow. Hayseed was shown and the G.A.R. provided popcorn. August 13th will be the Discovery Camp presented by the G.A.R. Wednesday music in the park.

Mayor – thank you Paul Malewski for doing the 24-hour paddle raising approximately \$3,000 for 3 charities. Citizens Academy is coming in 2025 to give citizens a chance to learn about the workings of the city. Looking forward to our City Utilities presentation. The Council of Government has been meeting for over 30 years. Our 3 municipalities (City of Eaton Rapids, Eaton Rapids Township, and Hamlin Township) gather to share information.

Adjournment

Steele moved, Malewski seconded, PASSED to adjourn the meeting.
The meeting was adjourned at 7:38 p.m.

Pamela Colestock, Mayor

Robin Webb, City Clerk

THE CITY OF
Eaton Rapids
 MICHIGAN

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MEETING DATE: AUGUST 12, 2024

TREASURER/FINANCE DIRECTOR

To: Mayor and City Council

Work Session

From: Genny Allen

Regular Meeting

Submitted: 8/12/2024

Subject: Expenditures for Council approval on Monday, August 12, 2024

Recommendation

This expenditures report is provided to City Council for review no later than the Friday preceding the City Council meeting at which the expenditures are approved.

Questions regarding these expenditures should be directed to the Treasurer/Finance Director.

Expenditures

July 23 – Aug 06, 2024	Check Disbursements	\$ 131,358.56
July 26 and Aug 02, 2024	Payroll	\$ 110,700.88
July 29, 2024	ACH - MPPA	\$ 93,325.52
August 05, 2024	ACH - MPPA	\$ 99,650.59
August 08, 2024	ACH – Grand River Power Company	\$ 4,000.00
August 12, 2024	ACH – MPPA	\$ 88,888.24
	Total	<u>\$ 527,923.79</u>

Suggested Motion

Motion to approve the payment of expenditures in the amount of \$527,923.79.

CHECK DISBURSEMENT REPORT FOR EATON RAPIDS
 CHECK NUMBER 159460 - 159572
 Banks: GEN

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
06/30/2024	GEN	159461	3753	BIOTECH	SLUDGE TRANSPORT AND APPLICATION	598.528.80900	21,629.23
06/30/2024	GEN	159462	S114396450.001	GALLOUP	PVC SCH 80 PIPE AND FITTINGS	598.528.75200	172.05
06/30/2024	GEN	159463	62606	MERIT LABORATORIES	NPDES PFAS TESTING	598.528.74901	352.00
06/30/2024	GEN	159464	RR884990	REHMANN ROBSON	PROFESSIONAL SVS INV #RR884990	101.253.81800	682.50
06/30/2024	GEN	159493	2309	EATON LAWN CARE	MOWING INVOICE 2309 - JUNE 2024	241.241.80800	305.00
06/30/2024	GEN	159494	31616	FORESIGHT GROUP, INC	NAMEPLATES:TYLER,PERKINS,LATCHA INV	101.253.74400	114.00
06/30/2024	GEN	159495	ZBA2024	JOHN HETZER	ZBA MEETING	101.722.71000	20.00
06/30/2024	GEN	159496	ZBA2024	KEN LEHTO	ZBA MEETING	101.722.71000	20.00
06/30/2024	GEN	159497	ZBA2024	MICHAEL BAKER	ZBA MEETING	101.722.71000	20.00
06/30/2024	GEN	159498	ZBA2024	RICHARD FREER	ZBA MEETING	101.722.71000	20.00
06/30/2024	GEN	159499	ZBA2024	STANLEY WILLIAMS	ZBA MEETING	101.722.71000	20.00
06/30/2024	GEN	159572	NAPA-JUNE2024	NAPA AUTO PARTS	AUTO PARTS	101.371.95900	37.47
		159572	NAPA-JUNE2024		AUTO PARTS	101.441.93400	15.98
							53.45
07/23/2024	GEN	159460		MICHAEL J KIPP	ACCOUNTS PAYABLE	101.000.20200	1,432.96
07/23/2024	GEN	159465	575273	AMERICAN RENTALS	SERVICE DATE 7-13-24 (5) UNITS	208.691.94202	450.00
07/23/2024	GEN	159466	237090	AMERICAN RENTALS	PARK PORTABLE TOILETS	208.691.94202	1,000.00
		159466	237090		PARK PORTABLE TOILETS	598.538.93210	115.00
							1,115.00
07/23/2024	GEN	159467	207147627174	CONSUMERS ENERGY	GAS BILL 301 MARKET ST. UNIT C (JU	598.538.92100	132.13
07/23/2024	GEN	159468	207147627155	CONSUMERS ENERGY	GAS BILL 700 CANAL ST#B. WTP (JULY	598.556.92100	28.08
07/23/2024	GEN	159469	202343446383	CONSUMERS ENERGY	GAS BILL 700 CANAL ST. WTP (JULY)	598.556.92100	162.80
07/23/2024	GEN	159470	204034255899	CONSUMERS ENERGY	GAS BILL 100 HOWE DR. (JULY)	208.691.92100	16.00
07/23/2024	GEN	159471	201898477698	CONSUMERS ENERGY	GAS BILL 112 E.HAMLIN ST. (JULY)	208.691.92100	16.00
07/23/2024	GEN	159472	204746172312	CONSUMERS ENERGY	GAS BILL 301 MARKET ST UNIT A (JULY	101.441.92100	142.79
07/23/2024	GEN	159473	204034255913	CONSUMERS ENERGY	GAS BILL 200 S MAIN CITY HALL (JUL	101.299.93100	28.89
07/23/2024	GEN	159474	101995	DEWPOINT	DUO SOFTWARE MONTHLY SUBSCRIPTION	101.299.81700	18.00
07/23/2024	GEN	159475	DOVE-MUSIC8-7-24	DONALD J DOVE	MUSIC IN THE PARK - AUGUST 7, 2024	208.759.95900	600.00
07/23/2024	GEN	159476	24-11075	ELECTION SOURCE	INVOICE 24-11075 VOTER ID CARDS	101.262.73000	59.33

CHECK DISBURSEMENT REPORT FOR EATON RAPIDS
 CHECK NUMBER 159460 - 159572
 Banks: GEN

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
07/23/2024	GEN	159477	302965	ELHORN ENGINEERING COMPANY	EL EL-CHLOR CHLORINE	598.556.74600	932.50
07/23/2024	GEN	159478	10522578	HUTSON INC.	MISC. HARDWARE FOR BRIDGE CLEARANCE	202.463.74400	132.98
07/23/2024	GEN	159479	KB200013076	KIRBY BUILT	MAXWELL WHEELCHAIR ACCESSIBLE RECYC	208.691.93152	3,390.16
07/23/2024	GEN	159480	1246083	LANSING SANITARY SUPPLY	SANITARY SUPPLIES	101.299.74400	216.84
		159480	1246083		SANITARY SUPPLIES	101.441.74400	9.74
		159480	1246083		SANITARY SUPPLIES	101.441.77600	380.20
		159480	1246083		SANITARY SUPPLIES	208.691.74400	48.69
		159480	1246083		SANITARY SUPPLIES	208.691.77600	312.52
		159480	1246083		SANITARY SUPPLIES	598.528.74400	9.74
		159480	1246083		SANITARY SUPPLIES	598.528.77600	207.10
		159480	1246083		SANITARY SUPPLIES	598.538.74400	9.74
		159480	1246083		SANITARY SUPPLIES	598.538.77600	380.20
		159480	1246083		SANITARY SUPPLIES	598.556.74400	9.74
		159480	1246083		SANITARY SUPPLIES	598.556.77600	207.10
							1,791.61
07/23/2024	GEN	159481	703932	MIKA MEYERS	PROFESSIONAL LEGAL FEES INV 703932	101.301.80200	523.50
07/23/2024	GEN	159482	RR898312	REHMANN ROBSON	PROFESSIONAL SVS INV #RR898312	101.253.81800	1,470.00
07/23/2024	GEN	159483	70928912	ROSE PEST SOLUTIONS	PEST CONTROL INVOICE# 70928912	101.265.77600	77.00
07/23/2024	GEN	159484	ROTARY-JULY STMT	ROTARY CLUB OF EATON RAPIDS	MEMBERS DUES - QTR 4 OF 2024 - RIDG	101.172.95700	50.00
		159484	ROTARY-JULY STMT		MEMBERS DUES - QTR 4 OF 2024 - RIDG	208.691.95700	50.00
							100.00
07/23/2024	GEN	159485	94871381-240340444	SAFETY-KLEEN SYSTEMS, INC.	PARTS WASHER SOLVENT EXCHANGE	598.528.93200	305.48
07/23/2024	GEN	159486	11438	THE RIGHT TOUCH JANITORIAL	JANITORIAL SVCS- 11438 JULY 12 AND	101.265.77600	360.00
07/23/2024	GEN	159487	RILEY-MUSIC7-24-24	TOM RILEY	MUSIC IN THE PARK - JULY 24, 2024	208.759.95900	450.00
07/23/2024	GEN	159488	ERC002-2024	UNIV OF MI HEALTH - SPARROW	JUL2024 - DEC2024 INV ERC002-2024	101.651.82000	21,981.00
07/23/2024	GEN	159489	530375396	UTILITIES INSTRUMENTATION	SICALIBRATION OF ALL METERS AT WWTP	2598.528.95900	2,676.15
07/26/2024	GEN	159490	GRANT24	DARB'S PATIO	2024/25 FACADE GRANT	248.803.83000	4,000.00
07/26/2024	GEN	159491	GRANT24	MARK'S PLACE	2024/25 FACADE GRANT	248.803.83000	1,143.00
07/29/2024	GEN	159492		CLAUDINE WILLIAMS	GEN ELECT WAGES	101.262.71000	52.50
07/29/2024	GEN	159500	1QL6-LTKQ-91KX	AMAZON	PPE FOR PARKS	208.691.93150	107.65
07/29/2024	GEN	159501	1HCH-XRXX-3LWV	AMAZON	TOOLS FOR PARKS	208.691.93150	349.84
07/29/2024	GEN	159502	1RH4-3D6H-WPLQ	AMAZON	PPE FOR PARKS	208.691.93150	63.00

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CHECK DISBURSEMENT REPORT FOR EATON RAPIDS
CHECK NUMBER 159460 - 159572
Banks: GEN

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
07/29/2024	GEN	159503	206792510539	CONSUMERS ENERGY	ELECTRIC BILL 2650 S. MICHIGAN RD.	(598.538.92100	31.65
07/29/2024	GEN	159504	204390245025	CONSUMERS ENERGY	ELECTRIC BILL 5421 S. CLINTON TRL	(598.538.92100	31.31
07/29/2024	GEN	159505	PLANNINGCOM2024	DARREN TANNER	PLANNINGCOM2024	101.721.71000	20.00
07/29/2024	GEN	159506	1324	DAVIS BROTHERS TOWING	REMOVAL OF GRAPHICS ON PV INV# 1324	101.301.93400	500.00
07/29/2024	GEN	159507	2337	EATON LAWN CARE	MOWING INVOICE 2337 - JULY 2024	241.241.80800	305.00
07/29/2024	GEN	159508	303011	ELHORN ENGINEERING COMPANY	7661-30 LIQUFIED AQUADENE 30 G	598.556.74600	1,290.00
07/29/2024	GEN	159509	2631398/1	GLENN BUEGE CHEVY	OIL CHANGE 519	101.336.93400	86.41
07/29/2024	GEN	159510	26317402/1	GLENN BUEGE CHEVY	OIL CHANGE FOR TRUCK 517	101.336.93400	83.60
07/29/2024	GEN	159511	S114506897.001	KENDALL ELECTRIC, INC.	ELECICAL FOR PARKS	208.691.93100	87.62
07/29/2024	GEN	159512	S114429667.001	KENDALL ELECTRIC, INC.	ELECICAL FOR PAVILLON AT ORC	208.691.95802-P0331	20.09
07/29/2024	GEN	159513	S114512169.001	KENDALL ELECTRIC, INC.	ELECICAL FOR WWTP	598.528.93100	18.22
07/29/2024	GEN	159514	MUSIC-JULY24	KROSBYS KONSPIRACY	MUSIC IN THE PARK JULY 10 2024		** VOIDED **
07/29/2024	GEN	159515	PLANNINGCOM2024	LARRY WICKER	PLANNINGCOM2024	101.721.71000	20.00
07/29/2024	GEN	159516	PLANNINGCOM2024	MARTIN VANEK	PLANNINGCOM2024	101.721.71000	20.00
07/29/2024	GEN	159517	PLANNINGCOM2024	MATTHEW DAVIS	PLANNINGCOM2024	101.721.71000	20.00
07/29/2024	GEN	159518	PLANNINGCOM2024	MICHAEL BAKER	PLANNINGCOM2024	101.721.71000	20.00
07/29/2024	GEN	159519	16707	PERCEPTIVE CONTROLS	PHONE ON-SITE SUPPORT FOR WTP	598.556.81700	518.00
07/29/2024	GEN	159520	56833157	POWER LINE SUPPLY COMPANY	MAKITA 1/4" IMPACT DRIVER XDT14Z	598.538.74400	154.00
07/29/2024	GEN	159521	56832804	POWER LINE SUPPLY COMPANY	SPOOL INSULATOR CLEVIS J1300	598.538.74400	2,237.72
07/29/2024	GEN	159522	RANDY-JULY2024	RANDY JEWELL	ASSESSING SERVICES - JULY 2024	101.257.81700	2,616.00
07/29/2024	GEN	159523	L0140904873	ROBIN WEBB	REIMBURSEMENT - VEHICLE TITLE APPLI	611.441.93400	90.00
07/29/2024	GEN	159524	PLANNINGCOM2024	RUSS HALSEY	PLANNINGCOM2024	101.721.71000	20.00
07/29/2024	GEN	159525	PLANNINGCOM2024	VALERIE HILTZ	PLANNINGCOM2024	101.721.71000	20.00
07/30/2024	GEN	159526		KROSBYS KONSPIRACY	OTHER SUPPLIES-MUSIC/MOVIES	208.759.74400	200.00
08/06/2024	GEN	159527	COREY-ELECTION24	COREY CAGLE	SUPPLIES FOR ELECTION DAY AUG 2024	101.262.73000	281.36
08/06/2024	GEN	159528		HAMMOND FARMS SOUTH	WASHINGTON BALL MIX 23/24	208.691.93150	4,682.25
08/06/2024	GEN	159529	ADVANCED-JULY2024	ADVANCED AUTO PARTS	AUTO PARTS	598.538.93210	347.88

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CHECK DISBURSEMENT REPORT FOR EATON RAPIDS
CHECK NUMBER 159460 - 159572
Banks: GEN

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
08/06/2024	GEN	159530	PIN000024	ALL TRAFFIC SOLUTIONS, INC.	SOFTWARE MAINTENANCE INV# PIN000024	101.301.73500	2,700.00
08/06/2024	GEN	159531	237338	AMERICAN RENTALS	PORTABLE TOILET FOR OAKRIDGE PARK	241.241.94202	125.00
08/06/2024	GEN	159532	BARYAMES-YUTAKA	BARYAMES CLEANERS, INC.	DRYCLEANING DUE 8/16/24	101.301.74200	8.20
08/06/2024	GEN	159533	17069901	BROWN & BROWN INSURANCE SERV	EMPLOYEE NAVIGATOR INVOICE 17069901	101.253.71900	150.00
08/06/2024	GEN	159534	4765499	CALEDONIA FARMERS ELEVATOR	HERBICIDE FOR WEED CONTROL INV 4765	101.441.93400	46.13
08/06/2024	GEN	159535	6189	CAPITAL ASHPALT	4EL TICKET# 00107339	203.463.74000	280.00
08/06/2024	GEN	159536	6178	CAPITAL ASHPALT	4EL TICKET# 00107272	203.463.74000	619.20
08/06/2024	GEN	159537	12579100	CHROUCH COMMUNICATIONS INC	BELT CLIPS FOR PAGERS	101.336.93500	156.56
08/06/2024	GEN	159538	5222368723	CINTAS FIRST AID & SAFETY #:	FIRST AID & SAFETY SUPPLIES	101.276.74401	30.26
		159538	5222368723		FIRST AID & SAFETY SUPPLIES	101.336.74401	4.59
		159538	5222368723		FIRST AID & SAFETY SUPPLIES	101.441.74401	25.36
		159538	5222368723		FIRST AID & SAFETY SUPPLIES	598.528.74401	21.88
		159538	5222368723		FIRST AID & SAFETY SUPPLIES	598.538.74401	25.41
		159538	5222368723		FIRST AID & SAFETY SUPPLIES	598.538.93210	26.20
		159538	5222368723		FIRST AID & SAFETY SUPPLIES	598.556.74401	4.59
							138.29
08/06/2024	GEN	159539	310742	CIVICPLUS	MUNICODE CODIF HARD COPIES INV 3107	101.101.90100	1,884.08
08/06/2024	GEN	159540	016404	CMP DISTRIBUTORS, INC.	GUNBELT EQUIP INV# 016404	101.301.74200	360.00
08/06/2024	GEN	159541	24797	DANDE SIGNS & DESIGNS	MATERIAL/LABOR	101.441.93400	112.50
		159541	24797		MATERIAL/LABOR	208.691.93400	37.50
		159541	24797		MATERIAL/LABOR	598.538.93400	75.00
							225.00
08/06/2024	GEN	159542	COLSTOCK-8-21-24	DAVID COLESTOCK	MUSIC IN THE PARK - 8/21/24	208.759.74400	200.00
08/06/2024	GEN	159543	18975	DEWPOINT	MANAGED SERVICES AND DEWPOINT CLOUD	101.299.81700	851.49
		159543	18975		MANAGED SERVICES AND DEWPOINT CLOUD	598.528.81850	851.49
		159543	18975		MANAGED SERVICES AND DEWPOINT CLOUD	598.538.81850	1,702.98
		159543	18975		MANAGED SERVICES AND DEWPOINT CLOUD	598.556.81850	851.48
							4,257.44
08/06/2024	GEN	159544	102013	DEWPOINT	NETWORK REFRESH PHASE II - INVOICE	101.901.81650	26,138.10
08/06/2024	GEN	159545	102007	DEWPOINT	MICROSOFT MONTHLY- MAY 2024	101.299.81700	7.22
08/06/2024	GEN	159546	2024-00000184	EATON COUNTY TREASURER-TX	INVOICE 2024-00000184 - TR- 2023 TA	101.253.60800	555.93
08/06/2024	GEN	159547	761-11219454	EGLE MICHIGAN DEPT. OF	WATER SAMPLING	598.556.74900	1,402.00

08/07/2024 11:07 AM
 User: GENNY
 DB: Eaton Rapids

CHECK DISBURSEMENT REPORT FOR EATON RAPIDS
 CHECK NUMBER 159460 - 159572
 Banks: GEN

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
08/06/2024	GEN	159548	S105803588.001	ETNA SUPPLY COMPANY	SMART POINT 520M TC 1-PORT	598.556.75000	3,280.00
08/06/2024	GEN	159549	84274	GALE BRIGGS	60/40 MIX	101.276.74400	130.38
08/06/2024	GEN	159550	9191975938	GRAINGER	ELECT.SPRAYER PUMP FOR PH	598.538.93210	253.26
08/06/2024	GEN	159551	27123781	GRANGER CONTAINER SERVICE,	TRASH SERVICE- CITY HALL	101.265.77600	61.36
08/06/2024	GEN	159552	27164280	GRANGER CONTAINER SERVICE,	TRASH REM FOR CEMET. 4500 WEST ST	101.276.94200	100.70
08/06/2024	GEN	159553	27163918	GRANGER CONTAINER SERVICE,	TRASH REMOVAL FOR WTP 700 S. CANAL	101.441.94200	132.63
		159553	27163918		TRASH REMOVAL FOR WTP 700 S. CANAL	598.528.94200	97.77
		159553	27163918		TRASH REMOVAL FOR WTP 700 S. CANAL	598.556.94200	107.61
							338.01
08/06/2024	GEN	159554	27164821	GRANGER CONTAINER SERVICE,	PSB DUMPSTER INV# 27164821	101.301.93100	37.01
		159554	27164821		PSB DUMPSTER INV# 27164821	101.336.93100	37.01
							74.02
08/06/2024	GEN	159555	37097376	GREATAMERICA FINANCIAL SVCS	MAILING SYSTEM LEASE INV# 37097376	101.215.85300	115.81
08/06/2024	GEN	159556	37097377	GREATAMERICA FINANCIAL SVCS	COPIER LEASE PAYMENT INV# 37097377	101.301.73100	88.84
		159556	37097377		COPIER LEASE PAYMENT INV# 37097377	101.336.73000	437.48
							526.32
08/06/2024	GEN	159557	1048	HOLLYS EVERGREEN	MOWING OF VIOLATION PROPERTIES	203.478.74100	475.00
08/06/2024	GEN	159558	10441530	HUTSON INC.	MISC. HARDWARE FOR MOWERS 24/25 SE	101.276.93200	54.24
08/06/2024	GEN	159559	10445684	HUTSON INC.	MISC. HARDWARE FOR MOWERS 24/25 SE	101.276.93200	25.07
08/06/2024	GEN	159560	103972-A	LANSING UNIFORM COMPANY	KIPP ACADEMY UNIFORM INV# 103972-A	101.301.74200	457.80
08/06/2024	GEN	159561	NAPA-JULY24	NAPA AUTO PARTS	AUTO PARTS	101.441.93400	419.70
08/06/2024	GEN	159562	ROBIN-07-31/24	ROBIN WEBB	REIMBURSEMENT - VEHICLE TITLE APPLI	611.441.93400	16.00
08/06/2024	GEN	159563	279053	THE COUNTY JOURNAL	NOTICE OF PUBLICACCURACY TEST INV#2	101.215.90400	34.07
08/06/2024	GEN	159564	279877	THE COUNTY JOURNAL	HEARING AMENDMENT ART XIII INV #279	101.215.90400	69.29
08/06/2024	GEN	159565	22999	THE HARKNESS LAW FIRM, PLLC	ATTORNEY FEES INVOICE 22999	101.101.80200	560.00
		159565	22999		ATTORNEY FEES INVOICE 22999	101.172.80200	70.00
		159565	22999		ATTORNEY FEES INVOICE 22999	101.215.80200	17.50
		159565	22999		ATTORNEY FEES INVOICE 22999	101.301.80200	35.00
							682.50
08/06/2024	GEN	159566	85	THE HARKNESS LAW FIRM, PLLC	JULY LEGAL SERVICES INV# 85	101.301.80200	2,094.65

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
08/06/2024	GEN	159567	11445	THE RIGHT TOUCH JANITORIAL	JANITORIAL SVCS- 11445 JULY 26, AU101.265.77600		360.00
08/06/2024	GEN	159568	798442-202407-1	TRANSUNION RISK & ALTERNATI	SEARCH SOFTWARE INV# 798442-202407-101.301.73500		150.00
08/06/2024	GEN	159569	9969754348	VERIZON WIRELESS	MACHINE TO MACHINE SCADA	598.528.85200	125.79
		159569	9969754348		MACHINE TO MACHINE SCADA	598.556.85200	125.81
							251.60
08/06/2024	GEN	159570	VA12909	VIRTUAL ACADEMY	ONLINE PD TRAINING INV# VA12909	101.301.95800	825.00
08/06/2024	GEN	159571	S1209502.001	WILKENS-ANDERSON COMPANY	LAB SUPPLIES	598.556.74900	72.94
TOTAL - ALL FUNDS					TOTAL OF 113 CHECKS (1 voided)		131,358.56

--- GL TOTALS ---

101.000.20200	ACCOUNTS PAYABLE	1,432.96
101.101.80200	ATTORNEY LEGAL FEES	560.00
101.101.90100	CITY CODE SUPPLEMENTS	1,884.08
101.172.80200	ATTORNEY LEGAL FEES	70.00
101.172.95700	MEMBERSHIP & DUES	50.00
101.215.80200	ATTORNEY LEGAL FEES	17.50
101.215.85300	OFFICE EQUIPMENT LEASE	115.81
101.215.90400	GENERAL PUBLISHING	103.36
101.253.60800	TAX ADMINISTRATION FEES	555.93
101.253.71900	BENEFITS ADMINISTRATION	150.00
101.253.74400	OTHER SUPPLIES	114.00
101.253.81800	CONTRACTED CONSULTANTS	2,152.50
101.257.81700	CONTRACTED PROGRAMMING	2,616.00
101.262.71000	GEN ELECT WAGES	52.50
101.262.73000	GEN ELECT SUPPLIES/VOTING MACHINES	340.69
101.265.77600	CUSTODIAL SERVICES	858.36
101.276.74400	OTHER SUPPLIES	130.38
101.276.74401	SAFETY SUPPLIES	30.26
101.276.93200	EQUIPMENT MAINTENANCE	79.31
101.276.94200	EQUIPMENT RENTAL	100.70
101.299.74400	OTHER SUPPLIES	216.84
101.299.81700	CONTRACTED PROGRAMMING/IT OPERATIONS	876.71
101.299.93100	BUILDING MAINTENANCE	28.89
101.301.73100	COPY MACHINE SUPPLIES	88.84
101.301.73500	SOFTWARE MAINTENANCE	2,850.00
101.301.74200	UNIFORMS & LAUNDRY	826.00
101.301.80200	ATTORNEY LEGAL FEES	2,653.15
101.301.93100	BUILDING MAINTENANCE	37.01
101.301.93400	VEHICLE MAINTENANCE	500.00
101.301.95800	EDUCATION & TRAINING	825.00
101.336.73000	OFFICE SUPPLIES	437.48
101.336.74401	SAFETY SUPPLIES	4.59
101.336.93100	BUILDING MAINTENANCE	37.01

User: GENNY

CHECK NUMBER 159460 - 159572

DB: Eaton Rapids

Banks: GEN

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
101.336.93400					VEHICLE MAINTENANCE		170.01
101.336.93500					RADIO MAINTENANCE		156.56
101.371.95900					MISCELLANEOUS EXPENSE		37.47
101.441.74400					OTHER SUPPLIES		9.74
101.441.74401					SAFETY SUPPLIES		25.36
101.441.77600					CUSTODIAL SUPPLIES		380.20
101.441.92100					PUBLIC UTILITIES		142.79
101.441.93400					VEHICLE MAINTENANCE		594.31
101.441.94200					EQUIPMENT RENTAL		132.63
101.651.82000					CONTRACTED AMBULANCE		21,981.00
101.721.71000					SALARY & WAGES		140.00
101.722.71000					SALARY & WAGES		100.00
101.901.81650					I.T EQUIPMENT PURCHASES		26,138.10
202.463.74400					OTHER SUPPLIES		132.98
203.463.74000					STREET MAINT. SUPPLIES & MATL		899.20
203.478.74100					SIDEWALK - SNOW- LAWN ORDINANCE		475.00
208.691.74400					OTHER SUPPLIES		48.69
208.691.77600					CUSTODIAL SUPPLIES		312.52
208.691.92100					PUBLIC UTILITIES		32.00
208.691.93100					BUILDING MAINTENANCE		87.62
208.691.93150					PROPERTY MAINTENANCE		5,202.74
208.691.93152					PARK FACILITIES		3,390.16
208.691.93400					VEHICLE MAINTENANCE		37.50
208.691.94202					PORTABLE TOILETS		1,450.00
208.691.95700					MEMBERSHIP & DUES		50.00
208.691.95802-P0331					PAVILION CONSTRUCTION - ORC		20.09
208.759.74400					OTHER SUPPLIES-MUSIC/MOVIES		400.00
208.759.95900					MISC EXPENSE-MUSIC/MOVIES		1,050.00
241.241.80800					PARK MAINTENANCE		610.00
241.241.94202					PORTABLE TOILETS		125.00
248.803.83000					FACADE IMPROVE PROGRAM		5,143.00
598.528.74400					SUPPLIES & MATERIALS		9.74
598.528.74401					SAFETY SUPPLIES		21.88
598.528.74901					SAMPLE ANALYSIS		352.00
598.528.75200					PIPE AND FITTINGS		172.05
598.528.77600					CUSTODIAL SUPPLIES		207.10
598.528.80900					CONTRACTED CLEANING		21,629.23
598.528.81850					CONTRACTED I.T. SERVICES		851.49
598.528.85200					TELEPHONE & INTERNET		125.79
598.528.93100					BUILDING MAINTENANCE		18.22
598.528.93200					SEWER EQUIPMENT MAINTENANCE		305.48
598.528.94200					EQUIPMENT RENTAL		97.77
598.528.95900					MISCELLANEOUS EXPENSE		2,676.15
598.538.74400					SUPPLIES & MATERIALS		2,401.46
598.538.74401					SAFETY SUPPLIES		25.41
598.538.77600					CUSTODIAL SUPPLIES		380.20
598.538.81850					CONTRACTED I.T. SERVICES		1,702.98
598.538.92100					PUBLIC UTILITIES		195.09

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
598.538.93210					GENERATOR MAINTENANCE		742.34
598.538.93400					VEHICLE MAINTENANCE		75.00
598.556.74400					OTHER SUPPLIES		9.74
598.556.74401					SAFETY SUPPLIES		4.59
598.556.74600					CHEMICALS		2,222.50
598.556.74900					LAB SUPPLIES		1,474.94
598.556.75000					METER SUPPLIES		3,280.00
598.556.77600					CUSTODIAL SUPPLIES		207.10
598.556.81700					CONTRACTED SERVICES		518.00
598.556.81850					CONTRACTED I.T. SERVICES		851.48
598.556.85200					TELEPHONE & INTERNET		125.81
598.556.92100					PUBLIC UTILITIES		190.88
598.556.94200					EQUIPMENT RENTAL		107.61
611.441.93400					VEHICLE MAINTENANCE/TITLES		106.00
					TOTAL		131,358.56

Salaries and Wage Report By General Ledger Fund-Dept

Payroll Date: 07/26/2024 and 08/02/2024

	Amount
Fund: 101 General Fund	
Department: 101 City Council	\$1,786.66
Department: 172 City Manager	\$1,374.36
Department: 215 City Clerk	\$662.72
Department: 253 City Treasurer	\$1,201.27
Department: 276 Cemetery	\$5,218.35
Department: 299 Community and Economic Development	\$769.49
Department: 301 Police Department	\$24,123.67
Department: 336 Fire Department	\$8,704.81
Department: 441 Public Works	\$5,434.87
Department: 448 Storm Sewers	\$ 0.00
Fund: 202 Major Street Fund	
Department: 445 Storm Sewers	\$168.92
Department: 463 Street Maintenance	\$187.94
Department: 474 Traffic	\$0.00
Department: 484 Recordkeeping	\$129.82
Department: 488 Sweeping & Flushing	\$0.00
Fund: 203 Local Street Fund	
Department: 445 Storm Sewers	\$168.92
Department: 463 Street Maintenance	\$167.32
Department: 478 Winter	\$0.00
Department: 711 Traffic	\$0.00
Fund: 208 Parks/Recreation Fund	
Department: 691 Parks/Recreation	\$9,018.27
Fund: 218 Rental Inspection Program	
Department: 371 Building Inspections	\$618.00
Fund: 248 Downtown Development Authority	
Department: 803 DDA	\$769.26
Fund: 249 Building Inspection Fund	
Department: 371 Building Department	\$4,115.91

Fund: 280 LDFA (Industrial Park Fund)	
Department: 804 Industrial Park	\$1,406.79
Fund: 598 Utilities	
Department: 528 Sewer	\$12,518.41
Department: 538 Electric	\$23,681.86
Department: 556 Water	\$8,473.26
<hr/>	
Payroll Total Gross Wages for 07/26/2024 and 08/02/2024	\$110,700.88
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Pamela Colestock – *Mayor*
William Steele – *Mayor Pro Tem*
Deb Malewski – *Council Member*
Rick Loftus – *Council Member*
Ken Nicholas – *Council Member*

Yvonne Ridge – *City Manager*
Larry Joe Weeks – *Police Chief*
Roger McNutt – *Fire Chief*
LeRoy Hummel – *Building Official*
Rob Pierce – *Public Works/Utilities Director*
Genny Allen – *Treasurer/Finance Director*
Robin Webb – *City Clerk*
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Events* Lisa Barna – *Community and Economic Development
Specialist*
Randy Jewell – *City Assessor*
Cullen Harkness – *City Attorney*

RESOLUTION 2024-27
A RESOLUTION TO ESTABLISH 2024 PROPERTY TAX
POVERTY EXEMPTION GUIDELINES

WHEREAS, the purpose of this policy is to establish the process for receiving applications for annual property tax poverty exemptions in accordance with MCL 211.7u, as last amended by Public Act 253 of 2020; and,

WHEREAS, This Public Act provides those in poverty with an exemption from paying property tax on principal residences, subject to certain conditions. To meet the exemption requirements, there are specific steps an applicant must follow, including filing and being approved an application for exemption by the City of Eaton Rapids Board of Review; and,

WHEREAS, The statute requires City Council to adopt from time to time, the federal poverty and asset guidelines as updated annually in the Federal Register by the United States Department of Health and Human Services; and,

WHEREAS, the Deadline for Submission of Poverty Exemption Applications is:

For the March 2024 Board of Review, a complete application must be received by the office of the Assessor by March 1, 2024.

For the July 2024 Board of Review, a complete application must be received by the office of the Assessor by July 1, 2024.

For the December 2024 Board of Review, a complete application must be received by the office of the Assessor by December 1, 2024; and

WHEREAS, to be eligible to receive a 100% property tax exemption based on poverty, an applicant shall do all of the following on an annual basis:

1. Be the owner of and occupy as a principal residence the property for which an exemption is sought.
2. File a claim in the form of a complete application with the Assessor on forms prescribed by the Michigan State Tax Commission. These forms include:
 - Form 5737 – “Application for MCL 211.7u Poverty Exemption,” including all required documentation (i.e., federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns.)
 - Form 5739 – “Affirmation of Ownership and Occupancy to Remain Exempt by Reason of Poverty.
 - Form 4988 – “Poverty Exemption Affidavit” – NOTE: This form is used by applicants who are not required to file federal and state income tax returns.
3. Produce a valid driver’s license or other form of identification, if required.
4. Produce a deed, land contract, or other evidence of ownership of the property, if requested.
5. Meet the federal poverty guidelines for income, as published in the prior calendar year in the Federal Register by the United States Department of Health and Human Services, which are as follows:

Persons Residing in Residence	Annual Allowable Income
1 person	\$14,580
2 persons	\$19,720
3 persons	\$24,860
4 persons	\$30,000
5 persons	\$35,141
6 persons	\$40,280
7 persons	\$45,420
8 persons	\$50,560
For Each Additional Person Add	\$ 5,140

6. Income is defined as, but not limited to; salaries, self-employment, Social Security, pensions, IRA’s, unemployment compensation, worker’s compensation, disability, dividends, rental income, claims and judgements from lawsuits, military payments, cash, assistance, child support, alimony, food assistance, friend or family contribution, and all other sources of income.
7. Meet the poverty guidelines for assets, as established by the city/township to determine the maximum value of all assets allowable to qualify for the poverty exemption. This asset test CANNOT include the value of the principal residence. The asset test can include assets such as, but not limited to, a second home, land, vehicles including recreational vehicles, buildings other than the principal residence, jewelry, antiques, artwork, bank accounts, stocks, withdrawals of bank deposits and borrowed money, gifts, loans, lump-sum inheritances, one-time insurance payments, etc. The maximum asset limits are as follows:

Persons Residing in Residence	Annual Allowable Income
1 person	\$14,580
2 persons	\$19,720
3 persons	\$24,860
4 persons	\$30,000
5 persons	\$35,140
6 persons	\$40,280
7 persons	\$45,420
8 persons	\$50,560
For Each Additional Person add	\$ 5,140

8. Any poverty tax exemption approved under this policy shall be for one tax year only.

NOW, THEREFORE, BE IT HEREBY RESOLVED the Assessor and Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption.

The Foregoing resolution offered by Council Member _____ and supported by Council Member _____.

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

This Resolution is adopted by the City of Eaton Rapids and approved by the Mayor this 12th day of August 2024.

Pamela Colestock, Mayor

CERTIFICATE

I, Robin Webb, City Clerk for the City of Eaton Rapids, Michigan, certify this to be a true and complete copy of Resolution No. 2024-27, duly adopted by a vote of the Eaton Rapids City Council at their regular meeting on August 12, 2024.

Date: August 12, 2024

Robin Webb, City Clerk



Pamela Colestock – *Mayor*
William Steele – *Mayor Pro Tem*
Deb Malewski – *Council Member*
Rick Loftus – *Council Member*
Ken Nicholas – *Council Member*

Yvonne Ridge – *City Manager*
Larry Joe Weeks – *Police Chief*
Roger McNutt – *Fire Chief*
LeRoy Hummel – *Building Official*
Rob Pierce – *Public Works/Utilities Director*
Genny Allen – *Treasurer/Finance Director*
Robin Webb – *City Clerk*
Corey Cagle – *Director of Parks, Recreation and
Events* Lisa Barna – *Community and Economic Development
Specialist*
Randy Jewell – *City Assessor*
Cullen Harkness – *City Attorney*

RESOLUTION NO. 2024-28

**A RESOLUTION TO APPROVE TRADEMARK LICENSE
AGREEMENT WITH URBAN AIR AND WAKE UP
DOWNTOWN**

WHEREAS, “Urban Air” (U.S. Trademark Serial No. 86783389) and “Wake Up Downtown” (U.S. Trademark Serial No. 86881862) (collectively the “Licensed Marks”), are used in conjunction with promoting tourism activities that include camping in urban or semi-urban areas, which is designed to bring tourism and income through an event called “Urban Air”; and,

WHEREAS, Urban Air is a non-profit organization dedicated to promoting and encouraging tourism activities in the City of Eaton Rapids, that desires to promote and host an Urban Air Event in Eaton Rapids, Michigan; and,

WHEREAS, Urban Air desires to use the Licensed Marks in connection with promoting and advertising Urban Air in Eaton Rapids, Michigan; and,

WHEREAS, the City of Eaton Rapids desires to enter into a contract with Urban Air; and,

THEREFORE, BE IT RESOLVED the City of Eaton Rapids City Council authorizes the Trademark License Agreement with Urban Air in the amount of \$2,500.00 to expire on the earliest of December 31, 2025.

The Foregoing resolution offered by Council Member _____ and supported by Council Member _____.

Upon roll call vote, the following voted:

Aye:
Nay:
Absent:

This resolution is adopted by the City of Eaton Rapids and approved by the Mayor this 12th day of August 2024.

Pamela Colestock, Mayor

I hereby certify the foregoing is a true and complete copy of a resolution offered and adopted by the Eaton Rapids City Council at a Regular meeting held on August 12, 2024.

Robin Webb, City Clerk



Pamela Colestock – *Mayor*
William Steele – *Mayor Pro Tem*
Deb Malewski – *Council Member*
Rick Loftus – *Council Member*
Ken Nicholas – *Council Member*

Yvonne Ridge – *City Manager*
Larry Joe Weeks – *Police Chief*
Roger McNutt – *Fire Chief*
LeRoy Hummel – *Building Official*
Rob Pierce – *Public Works/Utilities Director*
Genny Allen – *Treasurer/Finance Director*
Robin Webb – *City Clerk*
Corey Cagle – *Director of Parks, Recreation and
Events* Lisa Barna – *Community and Economic Development
Specialist*
Randy Jewell – *City Assessor*
Cullen Harkness – *City Attorney*

RESOLUTION NO. 2024-29

**A RESOLUTION TO APPROVE PROFESSIONAL
ENGINEERING SERVICES FOR THE COMMUNITY
TECHNICAL, MANAGERIAL, AND FINANCIAL SUPPORT
FOR LEAD SERVICE LINES REPLACEMENT (TMF-LSLR)
GRANT PROGRAM**

WHEREAS, the City of Eaton has been awarded the TMF-LSLR Grant and requires Professional Engineering Services to move the project forward; and,

WHEREAS, C2AE Engineering has drafted an agreement for Professional Engineering Services for the cities TMF-LSLR project; and,

THEREFORE, BE IT RESOLVED the City of Eaton Rapids City Council authorizes the Professional Engineering Agreement with C2AE Engineering in the amount of \$279,500 and authorizes Director Pierce to execute the agreement.

The Foregoing resolution offered by Council Member _____ and supported by Council Member _____.

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

This resolution is adopted by the City of Eaton Rapids and approved by the Mayor this 12th day of August 2024.

Pamela Colestock, Mayor

I hereby certify the foregoing is a true and complete copy of a resolution offered and adopted by the Eaton Rapids City Council at a Regular meeting held on August 12, 2024.

Robin Webb, City Clerk



Pamela Colestock – *Mayor*
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Deb Malewski – *Council Member*
Rick Loftus – *Council Member*
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Genny Allen – *Treasurer/Finance Director*
Robin Webb – *City Clerk*
Corey Cagle – *Director of Parks, Recreation and
Events*
Lisa Barna – *Community and Economic Development
Specialist*
Randy Jewell – *City Assessor*
Cullen Harkness – *City Attorney*

RESOLUTION NO. 2024-30

**A RESOLUTION ACCEPTING BID AND AWARDING
CONTRACT FOR WEST SUBSTATION TRANSFORMER
REPLACEMENT**

WHEREAS, the City of Eaton contracted with GRP Engineering for procurement of the West Substation Transformer Replacement;

WHEREAS, GRP Engineering through a sealed bid process received three (3) bids with only two (2) from approved manufactures; and,

WHEREAS, said bids have been tabulated and reviewed by GRP Engineering and the Public Works/Utilities Director, and filed with the City Clerk as shown on attached Bid Tabulation Sheet and made part of this resolution as follows; and,

Bidder	Bid Amount
Niagara Transformer	\$1,436,598.00
Virginia Transformer	\$1,297,422.00
JST Power Equipment	\$991,941.00

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EATON RAPIDS, that the contract for the West Substation Transformer Replacement is hereby awarded to Virginia Transformer in the amount of \$1,297,422.00; and,

BE IT FURTHER RESOLVED the City of Eaton Rapids City Council authorizes, Public Works/Utilities Director, Robert Pierce to accept the bid and execute the contract with Virginia Transformer for the West Substation Transformer Replacement project.

The Foregoing resolution offered by Council Member _____ and supported by Council Member _____.

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

This resolution is adopted by the City of Eaton Rapids and approved by the Mayor this 12th day of August 2024.

Pamela Colestock, Mayor

I hereby certify the foregoing is a true and complete copy of a resolution offered and adopted by the Eaton Rapids City Council at a Regular meeting held on August 12, 2024.

Robin Webb, City Clerk

BID TABULATION

OWNER:
CITY OF EATON RAPIDS
200 S. MAIN STREET
EATON RAPIDS, MI 48827

WEST SUBSTATION TRANSFORMER PROCUREMENT

ENGINEER:
GRP ENGINEERING
459 BAY STREET
PETOSKEY, MI 49770

BIDDERS	BID SECURITY	BASE BID PRICE	EXTRA BUSHINGS	TOTAL COST INCLUDING DELIVERY	REMARKS
Niagara Transformer	10% Bond	\$1,426,573.00	\$10,025.00	\$1,436,598.00	Lead Time: 156 - 208 Weeks Escalation Charges: Oil, Steel, Copper, Insulation & Labor
Virginia Transformer	10% Bond	\$1,275,422.00	\$9,200.00	\$1,297,422.00	Lead Time: 55 - 60 Weeks Freight & Assembly Not Included Estimated \$12,800
JST Power Equipment	10% Bond	\$922,208.00	\$69,733.00	\$991,941.00	Manufacturer not qualified.

This is to certify that at 2:00 p.m., local time, on Tuesday, August 6, 2024, the bids tabulated herein were read aloud.

GRP Engineering

By: _____
 Michael P. McGeehan, P.E.