



Pamela Colestock – Mayor
William Steele – Mayor Pro Tem
Deb Malewski – Council Member
Rick Loftus – Council Member
Ken Nicholas – Council Member

Yvonne Ridge – City Manager
Larry Joe Weeks – Police Chief
Roger McNutt – Fire Chief
LeRoy Hummel – Building Official
Rob Pierce – Public Works/Utilities Director
Genny Allen – Treasurer/Finance Director
Robin Webb – City Clerk
Corey Cagle – Director of Parks,
Recreation & Events
Yvonne Ridge – Interim Community and Economic
Development Specialist
Randy Jewel – City Assessor
Cullen Harkness – City Attorney

CITY COUNCIL MEETING AGENDA

March 24, 2025
7:00 p.m.
City Hall

This meeting will be streamed live for viewing only at:

<https://us06web.zoom.us/j/81891922214>

Meeting ID: 818 9192 2214

Please note all public comments must be made in person.

- 1. CALL TO ORDER.**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. INVOCATION**
- 5. APPROVAL OF THE AGENDA**
- 6. APPROVAL OF MEETING MINUTES**

- Approval of the Closed Session Minutes under MCL 15.268(a) for February 24, 2025.
- Approval of the Closed Session Minutes under MCL 15.268(d) for March 10, 2025.
- Approval of the City Council Work Session Meeting Minutes for March 10, 2025.
- Approval of the City Council Meeting Minutes for March 10, 2025.

7. APPROVAL OF EXPENDITURES

Approve Expenditures of the City of Eaton Rapids for March 24, 2025, totaling \$497,663.74.

8. PUBLIC COMMENT

9. UNFINISHED AND SPECIAL BUSINESS

Citizen Academy Recognition

10. NEW BUSINESS

- a. Adopt Resolution 2025-21 to approve application for the Eaton County Parks Community Grant Program to apply for Kayaks at the Eaton Rapids Outdoor Recreation Center in the amount of \$5,000 with a match of \$5,000.
- b. Adopt Resolution 2025-22 to approve application for the T-Mobile Hometown Grant Program to apply to install a Sound System on Downtown Light Post in the amount of \$50,000 with a match of \$40,000.
- c. Adopt Resolution 2025-23 to amend the budget for the general municipal purposes of the City of Eaton Rapids for the Fiscal Year of 2024-2025 for Capital purchase of SQL Server 2022 Standard Core-2 in the amount of \$15,696.
- d. Adopt Resolution 2025-24 to approve Opt-In of the Low-Income Energy Assistance Fund (LIEAF) for 2024-2025.
- e. Approve appointment of Dana (Scout) Sengstock to the Arts Council as an alternate with a term expiring December 31, 2027.

11. PUBLIC COMMENT

12. REPORTS

- a. Fire Chief, Police Chief, City Manager
- b. Council Members.
- c. Mayor

13. ADJOURNMENT

ADDRESSING THE CITY COUNCIL

This item on the agenda is for the public to present comments to City Council regarding any topic. Anyone wishing to speak should raise their hand and when recognized by the Mayor, should stand, come to the microphone, give their name, and address and proceed with their comments. In the interest of time, citizens are limited **to five minutes** to present their comments.

NEXT MEETING

Monday, April 14, 2025

BOARDS AND COMMISSION OPENINGS:

Local Development Finance Authority (LDFA) (1)
Art Council - Alternates (1)

City of Eaton Rapids Work Session Meeting March 10, 2025

The Work Session of the Eaton Rapids City Council was held at City Hall, 200 S. Main Street, on March 10, 2025, at 5:00 p.m.

Call To Order:

Mayor Colestock called the work session to order at 5:00 p.m. Present were Mayor Colestock, Mayor Pro-Tem Steele, Councilmembers Malewski, Nicholas, and Loftus.

Administrative Staff present included City Manager Ridge, Public Works/Utilities Director Pierce, Treasurer/Finance Director Allen, Fire Chief McNutt, and City Attorney Harkness.

Public Comments: None

Unfinished and Special Business: None

New Business

1. MSHDA Community Development Block Grant (CDBG) – LionBear Ventures Scope of Work

City Manager Ridge provided details about working with LionBear Ventures to pursue grant funding to enhance Eaton Rapids' community development. LionBear Ventures, a reputable organization for its expertise in community development projects, would write the letter of intent, due March 17, and complete the grant application for the City. The total cost to the City for creating the letter of intent and completing the grant application will be \$3,500.00.

The primary objective of utilizing the grant funds is to enhance housing options for low-to-moderate-income families and to improve public infrastructure. \$400,000 is available for residential improvements and 1.6 million for general projects.

2. North and West Substation Recloser Project Bid

Resolutions 2025-19 and 2025-20 will be presented to City Council for projects that are recommended to avoid loss of electric service to all North and West Substation customers. The existing recloses are aged electronics in need of replacement. If the reclosure fails, the substation transformer fuse(s) could cause outages to all downline customers.

Staff recommended accepting the bid from and awarding the contract to U&I Products for the West Substation Recloser Replacement Project, a 2024 priority project in the Five-Year Plan, for \$119,244.00.

Staff recommended accepting the bid from and awarding the contract to U&I Products for the North Substation Recloser Replacement Project, a 2025 priority project in the Five-Year Plan, for \$110,825.00.

3. PA95/Michigan Energy Assistance Program (MEAP) Program

The Low-Income Energy Assistance Fund (LIEAF) provides energy assistance for those

households that meet income qualifications. This fund generates funds to help households that qualify by adding a surcharge to retail electric billings throughout Michigan.

By April 1, 2025, for the 2025 program, Utilities with fewer than 45,000 residential customers must notify the Michigan Public Safety Commission regarding intent to opt in to, or opt out of, collecting the LIEAF surcharge. If the utility opts out of the state program, it must create its own program and have it in place by October 1, 2025.

Staff is researching the pros and cons of both opting in to the state program and creating and administering our own program. A report will be provided to the City Council at the March 24, 2025, meeting.

4. BS&A Storage Capacity

The BS&A programs have reached their storage capacity. Staff is currently exploring several options, each with additional costs. One of the options is upgrading the SQL Server Standard Core License, which costs \$15,696. Alternatively, staff is considering upgrading BS&A to the Cloud, with an estimate in progress. We are also researching other storage alternatives that could be maintained on the City's servers. City staff are collaborating with BS&A and Dewpoint to determine the best option for the City. More information will be shared at the next meeting.

5. MFA – Storage Capacity

The City currently maintains 29 DUO licenses, each costing \$3 per month per user. Dewpoint recently informed staff that Microsoft plans to increase the license fee by \$6 per month per user for DUO users, bringing the total cost to \$9 per user per month.

To avoid this price increase, the City can switch to Microsoft Authenticator. This decision requires careful consideration to balance cost efficiency with departmental needs.

The Police Department specifically requires DUO licenses for their Multi-Factor Authentication (MFA) implementation. Therefore, their needs must be prioritized in the decision-making process.

Staff are working with Dewpoint to determine the best solution.

6. Congressionally Directed Spending Update – Senator Peters

Senator Peters provided the following advice for fiscal year 2025 project submissions currently funded in House or Senate appropriation bills:

The *“Aerial Platform Fire Truck”* and the *“Water Treatment Plant Pressure Filter Replacement”* are currently slated in the drafted bills to receive FY25 budget funding is still under negotiation in Congress. Senator Peters advised the City to hold off on submitting the projects for FY 26. If Congress fails to pass the FY25 budget, Senator Peters' office will proactively contact the City to provide an opportunity to re-submit the project for FY26.

Closed Session under MCL 15.268 (d) of the Open Meetings Act to consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained.

Steele moved, and Nicholas seconded to go into Closed Session at 6:09 p.m. to consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained.

Board & Committee Reports: The reports were presented during the regular City Council meeting.

Public Comment: None

Adjourn

Steele moved, and Nicholas seconded adjourning the meeting at 6:33 p.m. Motion carried.

Pamela Colestock, Mayor

Robin Webb, City Clerk

**City Council Meeting
March 10, 2025**

A regular Eaton Rapids City Council meeting was held at City Hall, 200 S. Main Street, on March 10, 2025, at 7:00 p.m.

Call To Order:

Mayor Colestock called the meeting to order at 7:00 p.m.

Roll Call:

Mayor Colestock, Mayor Pro-Tem Steele, Councilpersons Malewski, Nicholas, and Loftus were present.

Invocation:

Pastor Mark Michalcewicz, from Grace Baptist Church, provided the invocation.

Approval of the Agenda:

Steele moved, and Malewski seconded approving the March 10, 2025, Council meeting agenda as presented. **Motion carried.**

Approval of the February 24, 2025, Closed Session Meeting Minutes:

This item was tabled until the March 24, 2025, City Council meeting.

Approval of the February 24, 2025, City Council Work Session Meeting Minutes:

Steele moved, and Nicholas seconded approving the February 24, 2025, City Council Work Session meeting minutes as presented. **Motion carried.**

Approval of the February 24, 2025, City Council Meeting Minutes:

Loftus moved, and Steele seconded approving the February 24, 2025, City Council meeting minutes as presented. **Motion carried.**

Approval of Expenditures totaling \$754,668.75:

Steele moved, and Malewski seconded approving expenditures of the City of Eaton Rapids, totaling \$754,668.75. **Motion carried.**

Public Comment:

Eaton County Commissioner Keith Barber provided City Council with the Eaton County Board of Commissioners Ways and Means Committee meeting schedule.

Kathrine Price, 56th Circuit Court Juvenile Attorney Referee and Juvenile Division Director, introduced herself to City Council. She plans to attend Eaton Rapids City Council meetings regularly and provide legislative updates to the Council.

Unfinished and Special Business: none

New Business

a. Adopt Resolution 2025-18 to approve Scope of Work for Letter of Intent and Grant Application with LionBear Ventures for the MSHDA Community Development Block Grant in the amount of \$3,500.00.

Steele moved, and Malewski seconded approving the Scope of Work for the Letter of Intent and Grant Application with LionBear Ventures for the MSHDA Community Development Block Grant in the amount of \$3,500.00.

Roll call vote:

Yeas: 5 – Steele, Malewski, Loftus, Nicholas and Mayor Colestock
Nays: 0
Absent: 0

b. Adopt Resolution 2025-19 to accept the bid and award the contract for the North Substation Recloser Replacement Project to U&I Products in the amount of \$110,825.00.

Steele moved, and Nicholas seconded accepting the bid and awarding the North Substation Recloser Replacement Project contract to U&I Products for \$110,825.00.

Roll call vote:

Yeas: 5 – Malewski, Loftus, Nicholas, Steele, and Mayor Colestock
Nays: 0
Absent: 0

c. Adopt Resolution 2025-20 to accept bid and award contract for the West Substation Recloser Replacement Project to U&I Products in the amount of \$119,244.00.

Steele moved, and Loftus seconded accepting the bid and awarding the West Substation Recloser Replacement Project contract to U&I Products for \$119,244.00.

Roll call vote:

Yeas: 5 – Loftus, Nicholas, Steele, Malewski, and Mayor Colestock
Nays: 0
Absent: 0

Public Comments: None

Reports:

Fire Chief –No report.

Police Chief- No report.

City Manager – Treasurer/Finance Director Allen is working on an investment policy for the municipality. We closed a couple accounts and moved the invested funds to other financial institutions. City Manager Ridge attended the Eaton Community Bank Open House. She provided updates on the pedestrian crossing (work start date is June 9), the well-head protection educational project, and Urban Air. Citizen Academy attendees will tour the DPW, the Electric Plant, the Waste-Water Treatment Plant, and the Water Treatment Plant this week. The final Citizens Academy session will include the history of Eaton Rapids presented by Councilperson Deb Malewski, as well as presentations by Eaton County Commissioner Keith Barber and City Attorney Cullen Harkness. City Clerk Webb will conduct a public accuracy test for the May election on Monday, April 14, at 9:00 a.m. City Manager Ridge will attend the 2025 Capital Conference in Lansing on Tuesday, March 18, and Wednesday, March 19.

Council Members:

Malewski – A statewide tornado drill will occur on Thursday, March 19. R & D Landscaping is one of the 50 companies to watch in 2025. She enjoys attending the Citizen Academy and all the presentations. State Representative Angela Witwer provided beneficial updates during her last meeting.

Steele – The Planning Commission did not meet. The VFW National Home dedicated a new house at their Open House Event on Friday, March 7. Mayor Pro-Tem Steele attended the event and was recognized as a member of the City. He thanked Commissioner Barber for attending the Council meeting. Citizen Academy is a big success, and everything has been great.

Nicholas – Councilperson Nicholas agreed that Citizen Academy and the City's staff are great.

Loftus – Councilperson Loftus plans to propose a wooden boat event in conjunction with the summer G.A.R. Island Park activities at the next meeting. He had no report from the Parks, Recreation, and Events Committee as there was no meeting. He will miss the Oakridge Park Board meeting as it conflicts with Citizen Academy. Councilperson Loftus attended the February 27 state budget meeting provided by Senate Appropriations Chairwoman Sarah Anthony. He enjoys attending Citizen Academy and looks forward to the remaining two sessions.

Mayor Colestock – Thanked Mayor Pro-Tem Steele for attending the VFW Home Open House. She attended two Urban Air meetings. The Urban Air Sponsorship Sub-committee is working on sponsorship levels. The Municipal Services Committee provided details about a proposed change to the Open Meetings Act to allow members of a board, committee, etc. to attend meetings virtually. During the update with State Representative Angela Witwer, Representative Witwer's election workers mentioned to Mayor Colestock that they enjoy working with City Clerk Webb.

Adjournment

Steele moved, and Nicholas seconded adjourning the Council meeting. **Motion carried.**

The meeting adjourned at 7:42 p.m.

Pamela Colestock, Mayor

Robin Webb, City Clerk



MEETING DATE: 03/24/2025

TREASURER/FINANCE DIRECTOR

To: Mayor and City Council

☐ Work Session

From: Genny Allen

☒ Regular Meeting

Submitted: 03/19/2025

Subject: Expenditures for Council approval on Monday, March 24, 2025

Recommendation

This expenditures report is provided to City Council for review no later than the Friday preceding the City Council meeting at which the expenditures are approved.

Questions regarding these expenditures should be directed to the Treasurer/Finance Director.

Expenditures

Mar 12 – Mar 19, 2025	Check/Payment Disbursements (160367-160420)	\$ 81,049.25
March 13, 2025	ACH – MPPA	\$ 34,443.70
March 14, 2025	Payroll	\$ 102,191.66
March 17, 2025	ACH - MPPA	\$ 192,880.68
March 19, 2025	ACH – Grand River Power Company	\$ 10,224.00
March 19, 2025	ACH – Eaton Rapids Solar, LLC	\$ 5,577.00
March 24, 2025	ACH – MPPA	\$ 71,297.45
	Total	<u>\$ 497,663.74</u>

Suggested Motion

Motion to approve the payment of expenditures in the amount of \$497,663.74.

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CHECK DISBURSEMENT REPORT FOR EATON RAPIDS
CHECK NUMBER 160367 - 160420
Banks: GEN

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Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
03/12/2025	GEN	160367	ACE-FEB25	ACE HARDWARE & LUMBER CO.	HARDWARE	101.336.93200	23.58
		160367	ACE-FEB25		HARDWARE	101.441.93200	127.55
		160367	ACE-FEB25		HARDWARE	101.441.93400	64.50
		160367	ACE-FEB25		HARDWARE	208.691.93100	10.58
		160367	ACE-FEB25		HARDWARE	598.528.93100	316.22
		160367	ACE-FEB25		HARDWARE	598.528.93200	166.08
		160367	ACE-FEB25		HARDWARE	598.538.73000	55.96
		160367	ACE-FEB25		HARDWARE	598.538.93200	217.64
		160367	ACE-FEB25		HARDWARE	598.538.93210	136.05
		160367	ACE-FEB25		HARDWARE	598.556.93200	48.97
							1,167.13
03/12/2025	GEN	160368	ADVANCED-FEB25	ADVANCED AUTO PARTS	AUTO PARTS	101.301.93400	52.31
		160368	ADVANCED-FEB25		AUTO PARTS	101.441.93400	478.27
		160368	ADVANCED-FEB25		AUTO PARTS	598.538.92100	126.53
		160368	ADVANCED-FEB25		AUTO PARTS	598.556.93400	17.54
							674.65
03/12/2025	GEN	160369	51619154	ALTEC INDUSTRIES, INC.	HYD. FILTER ELEMENT	598.538.93200	1,169.57
		160369	51619171		HYD. FILTER ELEMENT	598.538.93200	1,569.57
							2,739.14
03/12/2025	GEN	160370	11MW-QJXG-4GDN	AMAZON	OFFICE SUPPLIE FOR CH	101.215.74406	17.99
		160370	1NJH-QWGD-4LFD		OFFICE SUPPLIE FOR CH	101.215.74406	20.99
		160370	1CQQ-XR7H-D776		TOOLS FOR WWTP.	598.528.93200	98.24
		160370	1GCC-49DX-3V7R		TOOLS FOR CER	598.538.93200	79.88
							217.10
03/12/2025	GEN	160371	TWITCHELL-CLOTHES2	ANTHONY TWITCHELL	CLOTHING FOR ALLOWANCE 25	598.528.74200	387.96
03/12/2025	GEN	160372	BARYAMES-FEB25	BARYAMES CLEANERS, INC.	DRYCLEANING DUE 3/16/25	101.301.74200	8.20
03/12/2025	GEN	160373	1566	BAYES TRUCK & AUTO SERVICE	DD-22 SERVICE, PARTS/LABOR	598.538.93200	660.13
		160373	1565		BT-24 SERVICE, PARTS/LABOR	598.538.93200	660.13
		160373	1564		F-24 SERVICE, PARTS/LABOR	598.538.93200	567.29
							1,887.55
03/12/2025	GEN	160374	4128	BIOTECH	ANALYTICAL TESTING	598.528.74901	1,535.00
03/12/2025	GEN	160375	78107	C2AE	24 LEAD LINE IDENTIFACATION (TMF)	G598.556.81100-P2401	23,500.00
03/12/2025	GEN	160376	44824	CANDY FORD-MERCURY, INC.	PV MAINTENANCE INV# 44824	101.301.93400	168.49
03/12/2025	GEN	160377	6591	CAPITAL ASHPALT	36A TICKET# 00108810 COLD PATCH	203.463.74000	722.70
03/12/2025	GEN	160378	5258004403	CINTAS FIRST AID & SAFETY #	FIRST AID SUPPLIES	101.336.74401	69.68

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		160378	5258004403		FIRST AID SUPPLIES	598.538.74401	28.94
		160378	5258004403		FIRST AID SUPPLIES	598.556.74401	4.59
							166.94
03/12/2025	GEN	160379	S105972209.001	CITY SERVICES INC.	HYDRANTS/METER REPAIR	598.556.93200	3,900.00
03/12/2025	GEN	160380	207147913982	CONSUMERS ENERGY	GAS BILL 301 MARKET ST. UNIT C (MA	598.538.92100	133.32
03/12/2025	GEN	160381	102375	DEWPOINT	DUO MONTHLY SOFTWARE INV# 102375	101.172.85400	1.16
		160381	102375		DUO MONTHLY SOFTWARE INV# 102375	101.215.81850	2.90
		160381	102375		DUO MONTHLY SOFTWARE INV# 102375	101.253.85400	6.38
		160381	102375		DUO MONTHLY SOFTWARE INV# 102375	101.276.85400	0.29
		160381	102375		DUO MONTHLY SOFTWARE INV# 102375	101.299.85400	1.16
		160381	102375		DUO MONTHLY SOFTWARE INV# 102375	101.301.85400	3.72
		160381	102375		DUO MONTHLY SOFTWARE INV# 102375	101.336.85400	2.91
		160381	102375		DUO MONTHLY SOFTWARE INV# 102375	101.441.85400	1.74
		160381	102375		DUO MONTHLY SOFTWARE INV# 102375	208.691.85400	1.16
		160381	102375		DUO MONTHLY SOFTWARE INV# 102375	249.371.85400	1.74
		160381	102375		DUO MONTHLY SOFTWARE INV# 102375	598.528.81850	17.41
		160381	102375		DUO MONTHLY SOFTWARE INV# 102375	598.538.81850	29.02
		160381	102375		DUO MONTHLY SOFTWARE INV# 102375	598.556.81850	17.41
							87.00
03/12/2025	GEN	160382	ER-1707	EATON RAPIDS PUBLIC SCHOOLS	FUEL - FEBRUARY 2025	101.301.74100	908.01
		160382	ER-1707		FUEL - FEBRUARY 2025	101.336.74100	202.68
		160382	ER-1707		FUEL - FEBRUARY 2025	101.441.74100	1,589.78
		160382	ER-1707		FUEL - FEBRUARY 2025	598.538.74100	749.32
		160382	ER-1707		FUEL - FEBRUARY 2025	598.556.74100	340.39
							3,790.18
03/12/2025	GEN	160383	305749	ELHORN ENGINEERING COMPANY	LAB SUPPLIES FOR WWTP	598.528.74900	281.63
		160383	305750		EL EL-CHLOR CHLORINE	598.556.74600	1,023.50
							1,305.13
03/12/2025	GEN	160384	S106066512.002	ETNA SUPPLY COMPANY	SMITHBLR 226 REPAIR CLAMP	598.556.75000	250.00
03/12/2025	GEN	160385	2099	G & S SNOWPLOWING	OAK RIDGE PARK SNOWPLOWING INV 2099	241.241.80800	50.00
03/12/2025	GEN	160386	27970425	GRANGER CONTAINER SERVICE,	PSB DUMPSTER INV# 27970425	101.301.93100	40.71
		160386	27970425		PSB DUMPSTER INV# 27970425	101.336.93100	40.71
							81.42
03/12/2025	GEN	160387	38659200	GREATAMERICA FINANCIAL SVCS	COPIER LEASE INV# 38659200	101.301.73100	86.84

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		160388	2025062		PROJ 049.0000024245 INVOICE 2025062598.538.93231-P2414		2,033.00
		160388	2025061		PROJ 049.0000024245 INVOICE 2025061598.538.93231-P2414		1,855.00
							4,408.00
03/12/2025	GEN	160389	10776897	HUTSON INC.	MISC. HARDWARE FOR MOWERS 25/26 SEA101.276.93200		148.55
03/12/2025	GEN	160390	S115146388.001	KENDALL ELECTRIC, INC.	TYPE 3 DIST. FLOOD LTS. 40/60/80W (598.538.75500		2,541.67
03/12/2025	GEN	160391	871620181	KONE INC.	ELEV. MAINTENANCE SERV.03/01/25_05/101.265.93100		1,170.72
03/12/2025	GEN	160392	RO-4791	LANSING WELDING	REPLACE CUTTING EDGE ON PLOW G14 101.441.93400		571.40
03/12/2025	GEN	160393	551-653526	MICHIGAN STATE POLICE	SOR FEE INV# 653526 101.301.95900		90.00
03/12/2025	GEN	160394	16968	PERCEPTIVE CONTROLS	PHONE ON-SITE SUPPORT FOR WWTP & WT598.528.81700		1,170.50
		160394	17005		PHONE ON-SITE SUPPORT FOR WTP 598.556.81700		1,456.00
		160394	16968		PHONE ON-SITE SUPPORT FOR WWTP & WT598.556.81700		1,170.51
							3,797.01
03/12/2025	GEN	160395	56867079	POWER LINE SUPPLY COMPANY	GAITER FR FLAG PRIMO FLEECE BLACK 598.538.74200		30.00
		160395	56879349		SOCKET SET 2 IN 1 SLOTTED 6PC 12PT 598.538.74400		494.00
		160395	56878874		2" METER SOCKET HUB A7517 598.538.74400		68.80
		160395	56878873		C.O./ARST. BRACKET 2 POS. 598.538.74400		767.30
		160395	56880167		HOT STICK CLEANING KIT 10-197 598.538.74401		192.45
							1,552.55
03/12/2025	GEN	160396	F350-MAR25	RAPID'S AUTO SERVICE	OIL CHANGE F350 WTP 598.556.93400		90.95
03/12/2025	GEN	160397	S014183980.001	STUART C. IRBY	LARGE RICHARDS 1 BOLT APC12-G 598.538.74400		647.51
03/12/2025	GEN	160398	798442-202502-	TRANSUNION RISK & ALTERNATI\SEARCH SOFTWARE INV # 798442-202502	101.301.73500		150.00
03/12/2025	GEN	160399	6107183475	VERIZON WIRELESS	CELL BILL INV# 6107183475 101.301.85200		1,195.88
03/12/2025	GEN	160400	1140	VOLTAGE TOOLS & TESTING LLC	CLASS 2 SINGLE GLOVE REPLACEMENT 598.528.74401		599.00
		160400	1140		CLASS 2 SINGLE GLOVE REPLACEMENT 598.538.74401		1,212.00
							1,811.00
03/19/2025	GEN	160401	241129	AMERICAN RENTALS	PARK PORTABLE TOILETS 208.691.94202		125.00
		160401	241129		PARK PORTABLE TOILETS 598.538.93210		115.00
							240.00
03/19/2025	GEN	160402	8565700 7	BOUND TREE MEDICAL LLC	FREIGHT 101.336.74401		9.00

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							157.26
03/19/2025	GEN	160403	78181	C2AE	GENERAL ENGINEERING SEWER	202.463.81100	244.37
		160403	77875		GENERAL ENGINEERING ADMIN	202.463.81100	1,191.48
		160403	7818 1		2024 CAT B GRANT ENGINEERING	203.455.81100-P0470	1,360.31
		160403	78181		GENERAL ENGINEERING SEWER	598.528.81101	852.59
							3,648.75
03/19/2025	GEN	160404	470961	CALEDONIA FARMERS ELEVATOR	TIRE REPLACEMENT BACK HOE	101.441.93400	109.16
		160404	470961		TIRE REPLACEMENT BACK HOE	598.528.93400	109.18
		160404	470961		TIRE REPLACEMENT BACK HOE	598.538.93400	109.16
		160404	470961		TIRE REPLACEMENT BACK HOE	598.556.93400	109.16
							436.66
03/19/2025	GEN	160405	4507	CANDY FORD-MERCURY, INC.	PV MAINTNEANCE INV# 45077	101.336.93400	143.78
03/19/2025	GEN	160406	BOR-MAR2025	CHERYL KAPFF	BOR MEETINGS - MARCH 2025	101.247.71200	235.00
03/19/2025	GEN	160407	12764800	CHROUCH COMMUNICATIONS INC	FIRE PAGER	101.336.93500	598.50
03/19/2025	GEN	160408	203945635027	CONSUMERS ENERGY	GAS BILL 200 S MAIN CITY HALL (MAR)	101.299.93100	565.27
		160408	202699760901		GAS BILL 301 MARKET ST UNIT A (MAR)	101.441.92100	953.65
		160408	202699761888		GAS BILL 100 HOWE DR. (MAR)	208.691.92100	18.00
		160408	202165822643		GAS BILL 112 E.HAMLIN ST. (MAR)	208.691.92100	96.75
		160408	206614956602		GAS BILL 300 MARKET ST. (MAR)	598.528.92100	2,107.08
		160408	202076851361		GAS BILL 301 MARKET ST. UNIT C (MA	598.538.92100	133.32
		160408	202966721556		GAS BILL 700 CANAL ST. WTP (MAR)	598.556.92100	690.44
		160408	202076851352		GAS BILL 700 CANAL ST#B. WTP (MAR)	598.556.92100	92.81
							4,657.32
03/19/2025	GEN	160409	PLATTE-FTO25	DILLON PLATTE	REIMBURSEMENT FOR FTO TRAINING	101.301.95800	478.42
03/19/2025	GEN	160410	TRAILOR-1STQTR25	EATON COUNTY TREASURER	EATON PINE VILLAGE TRAILOR FEES	101.253.42300	817.50
03/19/2025	GEN	160411	551-654385	MICHIGAN STATE POLICE	MSP TOKEN FEE INV# 654385	101.301.95900	66.00
03/19/2025	GEN	160412	711806	MIKA MEYERS	PROFESSIONAL LEGAL FEES INV 711806	101.301.80200	61.50
03/19/2025	GEN	160413	7118065	MIKA MEYERS	PROFESSIONAL LEGAL FEES INV 711805	101.301.80200	246.00
03/19/2025	GEN	160414	NAPA-JANFEB25	NAPA AUTO PARTS	AUTO PARTS	101.276.93400	26.47
		160414	NAPA-JANFEB25		AUTO PARTS	101.336.93400	815.39
		160414	NAPA-JANFEB25		AUTO PARTS	598.538.93210	129.47
							971.33

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CHECK DISBURSEMENT REPORT FOR EATON RAPIDS
CHECK NUMBER 160367 - 160420
Banks: GEN

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Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
03/19/2025	GEN	160415	BOR-MAR25	RANDY JEWELL	FOOD BORT MEETING MARCH 2025	101.247.71200	78.65
03/19/2025	GEN	160416	BOR-MAR25	ROBERT SOUTH	BOR MEETINGS - MARCH 2025	101.247.71200	235.00
03/19/2025	GEN	160417	BOR-MAR25	ROCCO BUYSSE	BOR ORG MTG & TWO DAYS HEARINGS - M	101.247.71200	235.00
03/19/2025	GEN	160418	00077367-00	SPARROW OCCUPATIONAL HEALTH PRE EMPLOYMENT PHYSICAL		101.336.83500	292.00
03/19/2025	GEN	160419	65	THE ROSSOW GROUP	ACCREDITATION INV# 65	101.301.81800	6,125.00
03/19/2025	GEN	160420	30325	UTILITY CONSULTING GROUP	PPCA CALCULATION 2025 INVOICE 30325	598.538.92300	204.75
				TOTAL - ALL FUNDS	TOTAL OF 54 CHECKS		81,049.25

--- GL TOTALS ---

101.172.85400	CONTRACTED I.T. SERVICES	1.16
101.215.74406	GENERAL OFFICE SUPPLIES	38.98
101.215.81850	CONTRACTED I.T. SERVICES	2.90
101.247.71200	BOARD MEMBER STIPEND	783.65
101.253.42300	TRAILER FEES	817.50
101.253.85400	CONTRACTED I.T. SERVICES	6.38
101.265.93100	BUILDING MAINTENANCE	1,170.72
101.276.85400	CONTRACTED I.T. SERVICES	0.29
101.276.93200	EQUIPMENT MAINTENANCE	148.55
101.276.93400	VEHICLE MAINTENANCE	26.47
101.299.85400	CONTRACTED I.T. SERVICES	1.16
101.299.93100	BUILDING MAINTENANCE	565.27
101.301.73100	COPY MACHINE SUPPLIES	86.84
101.301.73500	SOFTWARE MAINTENANCE	150.00
101.301.74100	GAS & OIL	908.01
101.301.74200	UNIFORMS & LAUNDRY	8.20
101.301.80200	ATTORNEY LEGAL FEES	307.50
101.301.81800	CONTRACTED CONSULTANTS	6,125.00
101.301.85200	TELEPHONE & INTERNET	1,195.88
101.301.85400	CONTRACTED I.T. SERVICES	3.72
101.301.93100	BUILDING MAINTENANCE	40.71
101.301.93400	VEHICLE MAINTENANCE	220.80
101.301.95800	EDUCATION & TRAINING	478.42
101.301.95900	MISCELLANEOUS	156.00
101.336.73000	OFFICE SUPPLIES	86.84
101.336.74100	GAS & OIL	202.68
101.336.74401	SAFETY SUPPLIES	226.94
101.336.83500	XRAYS & PHYSICALS	292.00
101.336.85400	CONTRACTED I.T. SERVICES	2.91
101.336.93100	BUILDING MAINTENANCE	40.71
101.336.93200	EQUIPMENT MAINTENANCE	23.58
101.336.93400	VEHICLE MAINTENANCE	959.17
101.336.93500	RADIO MAINTENANCE	598.50
101.441.74100	GAS & OIL	1,589.78

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		101.441.74401		SAFETY SUPPLIES			28.88
		101.441.85400		CONTRACTED I.T. SERVICES			1.74
		101.441.92100		PUBLIC UTILITIES			953.65
		101.441.93200		EQUIPMENT MAINTENANCE			127.55
		101.441.93400		VEHICLE MAINTENANCE			1,223.33
		202.463.81100		ENGINEERING SERVICE			1,435.85
		203.455.81100-P0470		ENGINEERING SERVICE			1,360.31
		203.463.74000		STREET MAINT. SUPPLIES & MATL			722.70
		208.691.85400		CONTRACTED I.T. SERVICES			1.16
		208.691.92100		PUBLIC UTILITIES			114.75
		208.691.93100		BUILDING MAINTENANCE			10.58
		208.691.94202		PORTABLE TOILETS			125.00
		241.241.80800		PARK MAINTENANCE			50.00
		249.371.85400		CONTRACTED I.T. SERVICES			1.74
		598.528.74200		CLOTHING & BOOT ALLOWANCE			387.96
		598.528.74401		SAFETY SUPPLIES			633.85
		598.528.74900		LAB SUPPLIES			281.63
		598.528.74901		SAMPLE ANALYSIS			1,535.00
		598.528.81101		ENGINEERING			852.59
		598.528.81700		CONTRACTED PROGRAMMING			1,170.50
		598.528.81850		CONTRACTED I.T. SERVICES			17.41
		598.528.92100		PUBLIC UTILITIES			2,107.08
		598.528.93100		BUILDING MAINTENANCE			316.22
		598.528.93200		SEWER EQUIPMENT MAINTENANCE			264.32
		598.528.93400		VEHICLE MAINTENANCE			109.18
		598.538.73000		OFFICE SUPPLIES			55.96
		598.538.74100		GAS & OIL			749.32
		598.538.74200		CLOTHING & BOOT ALLOWANCE			30.00
		598.538.74400		SUPPLIES & MATERIALS			1,977.61
		598.538.74401		SAFETY SUPPLIES			1,433.39
		598.538.75500		STREET LIGHT SUPPLIES			2,541.67
		598.538.81850		CONTRACTED I.T. SERVICES			29.02
		598.538.92100		PUBLIC UTILITIES			393.17
		598.538.92300		ENERGY CHARGE			204.75
		598.538.93200		EQUIPMENT MAINTENANCE			4,924.21
		598.538.93210		GENERATOR MAINTENANCE			380.52
		598.538.93231-P2414		SUBSTATION RECLOSER - ENGINEERING			4,408.00
		598.538.93400		VEHICLE MAINTENANCE			109.16
		598.556.74100		GAS & OIL			340.39
		598.556.74401		SAFETY SUPPLIES			4.59
		598.556.74600		CHEMICALS			1,023.50
		598.556.75000		METER SUPPLIES			250.00
		598.556.81100-P2401		ENGINEERING SERVICE			23,500.00
		598.556.81700		CONTRACTED SERVICES			2,626.51
		598.556.81850		CONTRACTED I.T. SERVICES			17.41
		598.556.92100		PUBLIC UTILITIES			783.25
		598.556.93200		EQUIPMENT MAINTENANCE			3,948.97
		598.556.93400		VEHICLE MAINTENANCE			217.65

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CHECK DISBURSEMENT REPORT FOR EATON RAPIDS
CHECK NUMBER 160367 - 160420
Banks: GEN

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
TOTAL					81,049.25		

Salaries and Wage Report By General Ledger Fund-Dept

Payroll Date: 03/14/2025

	Amount
Fund: 101 General Fund	
Department: 101 City Council	\$0.00
Department: 172 City Manager	\$1,374.36
Department: 215 City Clerk	\$711.25
Department: 253 City Treasurer	\$1,858.85
Department: 276 Cemetery	\$749.76
Department: 299 Community and Economic Development	\$0.00
Department: 301 Police Department	\$31,336.27
Department: 336 Fire Department	\$2,272.47
Department: 441 Public Works	\$6,498.14
Department: 445 Storm Sewers	\$405.36
Fund: 202 Major Street Fund	
Department: 445 Storm Sewers	\$168.92
Department: 463 Street Maintenance	\$1,671.54
Department: 473 Bridges	\$0.00
Department: 478 Winter	\$0.00
Department: 484 Recordkeeping	\$145.40
Department: 493 Winter Maintenance	\$0.00
Department: 494 Snow Removal	\$0.00
Fund: 203 Local Street Fund	
Department: 445 Storm Sewers	\$168.92
Department: 463 Street Maintenance	\$1,434.72
Department: 478 Winter	\$54.48
Department: 711 Traffic	\$0.00
Fund: 208 Parks/Recreation Fund	
Department: 691 Parks/Recreation	\$4,427.28
Fund: 218 Rental Inspection Program	
Department: 371 Building Inspections	\$309.00
Fund: 248 Downtown Development Authority	
Department: 803 DDA	\$104.01
Fund: 249 Building Inspection Fund	
Department: 371 Building Department	3,813.82

Fund: 280 LDFA (Industrial Park Fund)

Department: 804 Industrial Park \$685.66

Fund: 598 Utilities

Department: 528 Sewer \$12,376.08

Department: 538 Electric \$21,130.18

Department: 556 Water \$10,495.19

Payroll Total Gross Wages for 03/14/2025	\$102,191.66
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Pamela Colestock – Mayor
William Steele – Mayor Pro Tem
Deb Malewski – Council Member
Rick Loftus – Council Member
Ken Nicholas – Council Member

Yvonne Ridge – City Manager
Larry Joe Weeks – Police Chief
Roger McNutt – Fire Chief
LeRoy Hummel – Building Official
Rob Pierce – Public Works/Utilities Director
Genny Allen – Treasurer/Finance Director
Robin Webb – City Clerk
Corey Cagle – Director of Parks,
Recreation & Events
Yvonne Ridge (Interim) – Community & Economic
Development Specialist
Randy Jewell – City Assessor
Cullen Harkness – City Attorney

RESOLUTION NO. 2025-21

A RESOLUTION TO APPLY FOR THE EATON COUNTY PARKS COMMUNITY GRANT PROGRAM FOR KAYAKS AT THE EATON RAPIDS OUTDOOR RECREATION CENTER

WHEREAS, the City of Eaton Rapids seeks to enhance outdoor recreation opportunities at the Eaton Rapids Outdoor Recreation Center; and

WHEREAS, additional kayaks, paddles, and life jackets will improve access to water-based activities and promote physical activity, health, and environmental stewardship; and

WHEREAS, the Eaton County Parks Community Grant Program offers funding for local parks and recreation initiatives; and

WHEREAS, the City Council desires to apply for the Eaton County Parks Community Grant Program to secure funding for the purchase of kayaks for the Outdoor Recreation Center.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of Eaton Rapids authorizes the City Manager and designated staff to apply for the Eaton County Parks Community Grant Program for funding to purchase kayaks, paddles, and life jackets for the Eaton Rapids Outdoor Recreation Center.

BE IT FURTHER RESOLVED, that the City Manager is authorized to take all necessary steps to complete the grant application and manage the funds if awarded.

The Foregoing resolution offered by Council Member _____ and seconded by Council Member _____.

Upon Roll Call, the following voted:

Aye:

Nay:

Absent:

This resolution is adopted by the City of Eaton Rapids and approved by the Mayor on this 24th day of March 2025.

Pamela Colestock, Mayor

RESOLUTION DECLARED ADOPTED:

STATE OF MICHIGAN)

)ss.

COUNTY OF EATON)

I, the undersigned, the duly qualified and acting Clerk of the City of Eaton Rapids, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Eaton Rapids at a regular meeting held on the 24th day of March, 2025, the original of which resolution is on file in my office and available to the public. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 267 of the Michigan Public Acts of 1976, including the case of a special or rescheduled meeting, notice by posting at least 18 hours prior to the time set for said meeting.

IN WITNESS WHEREOF, I have hereunto set my official signature, this 24th day of March 2025.

Robin Webb, City Clerk

Date: January 13, 2025



Pamela Colestock – Mayor
William Steele – Mayor Pro Tem
Deb Malewski – Council Member
Rick Loftus – Council Member
Ken Nicholas – Council Member

Yvonne Ridge – City Manager
Larry Joe Weeks – Police Chief
Roger McNutt – Fire Chief
LeRoy Hummel – Building Official
Rob Pierce – Public Works/Utilities Director
Genny Allen – Treasurer/Finance Director
Robin Webb – City Clerk
Corey Cagle – Director of Parks,
Recreation & Events
Yvonne Ridge (Interim) – Community & Economic
Development Specialist
Randy Jewell – City Assessor
Cullen Harkness – City Attorney

RESOLUTION NO. 2025-22

A RESOLUTION TO APPLY FOR THE T-MOBILE HOMETOWN GRANT PROGRAM TO INSTALL A SOUND SYSTEM ON DOWNTOWN LIGHT POSTS IN EATON RAPIDS

WHEREAS, the City of Eaton Rapids is committed to enhancing the vibrancy and atmosphere of its downtown area for residents and visitors; and

WHEREAS, installing a sound system on the downtown light posts will improve public events, create a welcoming environment, improve event safety, and enhance community engagement; and

WHEREAS, the T-Mobile Hometown Grant Program offers funding for projects that support the growth and improvement of local communities; and

WHEREAS, the City Council of Eaton Rapids desires to apply for the T-Mobile Hometown Grant Program to fund the installation of a sound system on downtown light posts.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of Eaton Rapids authorizes the City Manager and designated staff to apply for the T-Mobile Hometown Grant Program to secure funding for the installation of a sound system on the downtown light posts in Eaton Rapids.

BE IT FURTHER RESOLVED, that the City Manager is authorized to take all necessary steps to complete the application process and manage the grant if awarded.

The Foregoing resolution offered by Council Member _____ and seconded by Council Member _____.

Upon Roll Call, the following voted:

Aye:

Nay:

Absent:

This resolution is adopted by the City of Eaton Rapids and approved by the Mayor on this 24th day of March 2025.

Pamela Colestock, Mayor

RESOLUTION DECLARED ADOPTED:

STATE OF MICHIGAN)

)ss.

COUNTY OF EATON)

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IN WITNESS WHEREOF, I have hereunto set my official signature, this 24th day of March 2025.

Robin Webb, City Clerk

Date: January 13, 2025



Pamela Colestock – Mayor
William Steele – Mayor Pro Tem
Deb Malewski – Council Member
Rick Loftus – Council Member
Ken Nicholas – Council Member

Yvonne Ridge – City Manager
Larry Joe Weeks – Police Chief
Roger McNutt – Fire Chief
LeRoy Hummel – Building Official
Rob Pierce – Public Works/Utilities Director
Genny Allen – Treasurer/Finance Director
Robin Webb – City Clerk
Corey Cagle – Director of Parks,
Recreation & Events
Yvonne Ridge, Interim Community & Economic
Development Specialist
Randy Jewell – City Assessor
Cullen Harkness – City Attorney

RESOLUTION NO. 2025-23

A RESOLUTION TO AMEND THE BUDGET FOR THE GENERAL MUNICIPAL PURPOSES OF THE CITY OF EATON RAPIDS FOR THE FISCAL YEAR OF 2024-2025

WHEREAS, the BS&A SQL server for the City of Eaton Rapids has reached its storage capacity and is in critical need of upgrade; and,

WHEREAS, Dewpoint submitted a quote to the City of Eaton Rapids outlining the costs of upgrading the SQL Server Standard Core License; and,

WHEREAS, the expenditure will be distributed from the following funds and departments to Capital Outlay for each fund and department:

- \$7,848.00 from the General Fund to General Capital Outlay
- \$2,616.00 from the Electric Fund to Electric Capital Outlay
- \$2,616.00 from the Water Fund to Water Capital Outlay
- \$2,616.00 from the Waste-Water Fund to Waste-Water Capital Outlay; and,

THEREFORE, BE IT RESOLVED, the City of Eaton Rapids City Council approves the additional Capital Outlay expenditure of \$15,696 for a one-time purchase of an upgrade to the SQL Server Standard Core License, for the 2024-2025 Fiscal Year Budget.

The foregoing resolution offered by Council Member _____ and seconded by Council Member _____.

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

The resolution is adopted by the City of Eaton Rapids and approved by the Mayor on this 24th day of March 2025.

Pamela Colestock, Mayor

RESOLUTION DECLARED ADOPTED:

STATE OF MICHIGAN)

)ss.

COUNTY OF EATON)

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IN WITNESS WHEREOF, I have hereunto set my official signature, this 24th day of March 2025.

Robin Webb, City Clerk



*Pamela Colestock – Mayor
William Steele – Mayor Pro Tem
Deb Malewski – Council Member
Rick Loftus – Council Member
Ken Nicholas – Council Member*

*Yvonne Ridge – City Manager
Larry Joe Weeks – Police Chief
Roger McNutt – Fire Chief
LeRoy Hummel – Building Official
Rob Pierce – Public Works/Utilities Director
Genny Allen – Treasurer/Finance Director
Robin Webb – City Clerk
Corey Cagle – Director of Parks,
Recreation & Events
Yvonne Ridge, Interim Community & Economic
Development Specialist
Randy Jewell – City Assessor
Cullen Harkness – City Attorney*

RESOLUTION NO. 2025-24

A RESOLUTION TO OPT-IN TO THE LOW-INCOME ENERGY ASSISTANCE FUND (LIEAF) FOR 2025/2026

WHEREAS, each year the City of Eaton Rapids is provided with the option to OPT-IN or OPT-OUT of the Low-Income Energy Assistance Fund (LIEAF); and,

WHEREAS, the City of Eaton Rapids must notify the Michigan Municipal Electric Association by Tuesday, April 1, 2025, of its desire to OPT-IN or OPT-OUT of the LIEAF program; and,

WHEREAS, the City of Eaton Rapids Council desires to OPT-IN with the LIEAF program; and,

THEREFORE, BE IT RESOLVED that the City Council authorizes the City Manager, Yvonne Ridge, to notify the Michigan Municipal Electric Association of the decision to OPT-IN with the LIEAF program for 2025/2026.

The foregoing resolution offered by Council Member _____ and seconded by Council Member _____.

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

The resolution is adopted by the City of Eaton Rapids and approved by the Mayor on this 24th day of March 2025.

Pamela Colestock, Mayor

RESOLUTION DECLARED ADOPTED:

STATE OF MICHIGAN)

)ss.

COUNTY OF EATON)

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IN WITNESS WHEREOF, I have hereunto set my official signature, this 24th day of March 2025.

Robin Webb, City Clerk