



Pamela Colestock – Mayor  
William Steele – Mayor Pro Tem  
Deb Malewski – Council Member  
Rick Loftus – Council Member  
Ken Nicholas – Council Member

Yvonne Ridge – City Manager  
Larry Joe Weeks – Police Chief  
Roger McNutt – Fire Chief  
LeRoy Hummel – Building Official  
Rob Pierce – Public Works/Utilities Director  
Genny Allen – Treasurer/Finance Director  
Robin Webb – City Clerk  
Corey Cagle – Director of Parks,  
Recreation & Events  
Yvonne Ridge – Interim Community and Economic  
Development Specialist  
Randy Jewel – City Assessor  
Cullen Harkness – City Attorney

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## **CITY COUNCIL MEETING AGENDA**

April 28, 2025  
7:00 p.m.  
City Hall

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This meeting will be streamed live for viewing only at:

<https://us06web.zoom.us/j/81891922214>

Meeting ID: 818 9192 2214

*Please note all public comments must be made in person.*

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- 1. CALL TO ORDER.**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. INVOCATION**
- 5. APPROVAL OF THE AGENDA**
- 6. APPROVAL OF MEETING MINUTES**

- Approval of the City Council Work Session Meeting Minutes for April 14, 2025.
- Approval of the City Council Meeting Minutes for April 14, 2025.

- 7. APPROVAL OF EXPENDITURES**

Approve Expenditures of the City of Eaton Rapids for April 28, 2025, totaling  
\$419,536.74

- 8. PUBLIC COMMENT**
- 9. UNFINISHED AND SPECIAL BUSINESS**

- a. Monarch Pledge Proclamation

- b. Rocking Chair Deserters, Inc., DBA – Eaton Rapids Senior Center – Annual Report
- c. Eaton Rapids Community Alliance, Inc. (ERCA) – Annual Report

## **10. NEW BUSINESS**

- a. Adopt Resolution 2025-34 to adopt policies and procedures necessary to obtain a camp programming license through the Michigan Department of Lifelong Education, Advancement, and Potential (MiLEAP).
- b. Adopt Resolution 2025-35 to authorize the city to obtain a camp programming license through the Michigan Department of Lifelong Education, Advancement, and Potential (MiLEAP).
- c. Approve the appointment of Hunter Wyble to the Local Development Finance Authority for a term ending 01/18/2027.
- d. First Reading of Ordinance 2025-03 to amend Section 16-36 of Chapter 16, Article II, Division 2, Subcommittees Created, of the Codified Ordinances of the City of Eaton Rapids, Eaton County, Michigan.
- e. Adopt Ordinance 2025-01 to add Section 14-4 of Article I of Chapter 14, Operating a Motor Vehicle without security, of the Codified Ordinances of the City of Eaton Rapids, Eaton County, Michigan.
- f. Adopt Ordinance 2025-02 to add Section 15-15 of Article I of Chapter 15, Defrauding an Innkeeper, of the Codified Ordinances of the City of Eaton Rapids, Eaton County, Michigan.

## **11. PUBLIC COMMENT**

## **12. REPORTS**

- a. Fire Chief, Police Chief, City Manager
- b. Council Members.
- c. Mayor

## **13. ADJOURNMENT**

### **ADDRESSING THE CITY COUNCIL**

This item on the agenda is for the public to present comments to City Council regarding any topic. Anyone wishing to speak should raise their hand and when recognized by the Mayor, should stand, come to the microphone, give their name, and address and proceed with their comments. In the interest of time, citizens are limited **to five minutes** to present their comments.

## **NEXT MEETING**

Monday, May 12, 2025

**BOARDS AND COMMISSION OPENINGS:**

## **City of Eaton Rapids Work Session Meeting April 14, 2025**

The Work Session of the Eaton Rapids City Council was held at City Hall, 200 S. Main Street, on April 14, 2025, at 5:00 p.m.

### **Call To Order:**

Mayor Colestock called the work session to order at 5:00 p.m. Present were Mayor Colestock, Mayor Pro-Tem Steele, Councilmembers Malewski, Nicholas, and Loftus.

Administrative Staff present included City Manager Ridge, Building/Zoning Official Hummel, Treasurer/Finance Director Allen, Clerk Webb, Fire Chief McNutt, Police Chief Weeks, Parks, Recreation and Events Director Cagle, and City Attorney Harkness.

**Public Comments:** None

### **Unfinished and Special Business:**

#### **New Business**

#### **1. Building Official Hummel and Fire Chief McNutt Property Maintenance Code Violations and Rental Inspection update.**

Building Official Hummel gave an update on the Property Maintenance Code Violations and Rental Inspections. Discussion ensued on processes, statistics, and actions being taken on the offenders.

#### **2. Addendum to School Resource Officer Agreement.**

Chief Weeks presented an addendum to the School Resource Officer to make Officer Ferguson compliant with the new sick time law. Discussion ensued, our payroll system (BS&A) had already implemented a process to credit 1 day for every 30 hours worked, as the law went into effect in February. The addendum language needs to be corrected for sick time.

#### **3. Liquor License Transfer.**

Chief Weeks gave an update on the transfer of the liquor license for 919 S. Main St. Chief Weeks explained that some liquor licenses have been approved through the police department in the past, such as The Ox Roast at the St. Peter's Catholic Church.

#### **4. An Ordinance to add Section 14-4 of Article I of Chapter 14, Operating a Motor Vehicle Without Security.**

Chief Weeks presented the changes necessary to Section 14-4 of Article I of Chapter 14, Operating a Motor Vehicle Without Security.

#### **5. An Ordinance to add Section 15-15 of Article I of Chapter 15, Defrauding an Innkeeper.**

Chief Weeks presented the changes requested to Section 15-15 of Article I of Chapter 15, Defrauding an Innkeeper.

#### **6. An Ordinance to Amend Section 16-36 of Chapter 16, Article II, Division 2, Subcommittees Created.**

Director Cagle presented a requested to amend Section 16-36 of Chapter 16, Article II,

Division 2, Subcommittee created. He proposed making the Parks & Recreation subcommittee and turning it into a Recreation Committee.

## **7. Summer Camp Policies and License.**

Director Cagle gave an update on the summer camp policies and license. Raven Rawson has been working very hard to get all the policies and the license to hold a week-long summer camp this summer for the residents of Eaton Rapids. Raven is heading up this project and working diligently on all the details. Will bring to the Council in an upcoming meeting.

## **8. Citizen Academy Survey Results.**

Director Cagle presented the results of the Citizen Academy Survey. Overall, the results were very positive. The Police department was the favorite along with the Finance, budget, and election segments. One suggestion was a tour of the City Hall.

### **Board & Committee Reports:**

**Nicholas-** No Report

**Loftus-** While attending the Easter Egg Hunt, he noticed that the berm would be a beautiful backdrop for the Wooden Boat event. Being involved in the wooden boat event, this is my focus. He walked the north trail at Oakridge Park, the beautiful nature is a sight to experience.

**Malewski-** No Report

**Steele** – Attended Planning Commission meeting where they were going over the Master plan for revisions, and also conducted a review of the Bylaws and made suggested updates. He noticed there weren't enough copies of the Master Plan for each commissioner to have a copy. The Master Plan will take a few meetings to examine and revise.

**Mayor Colestock** The DDA has agreed to be the main event sponsor for the Urban Air Event. They are considering setting up a beer tent for Urban Air, pending approval from the church located 100 yards from the site. On May 3rd, the DDA will host a triathlon, along with golf, bowling, and cornhole tournaments, serving as a fundraiser. They are seeking additional teams and volunteers to participate. The DDA has also approved its budget for 2025-2026. Additionally, the LDFA will hold a meeting this Wednesday, the 16th, due to the holiday on Friday, where they will discuss their budget and the North Industrial Park road project.

**Public Comment:** None

### **Adjourn**

Steele moved, and Malewski seconded, adjourning the meeting at 6:39 p.m. **Motion carried.**

**City Council Meeting  
April 14, 2025**

A regular Eaton Rapids City Council meeting was held at City Hall, 200 S. Main Street, on April 14, 2025, at 7:00 p.m.

**Call To Order:**

Mayor Colestock called the meeting to order at 7:00 p.m.

**Roll Call:**

Mayor Colestock, Mayor Pro-Tem Steele, Councilpersons Malewski, Nicholas, and Loftus were present.

**Invocation:**

Mayor Colestock, provided the invocation.

**Approval of the Agenda:**

Steele moved, and Malewski seconded, approving the April 14, 2025, Council meeting agenda with the date correction on Item 10a to May 1<sup>st</sup> instead of May 7<sup>th</sup>. **Motion carried.**

**Approval of the March 24, 2025, City Council Work Session Meeting Minutes:**

Malewski moved, and Nicholas seconded approving the March 24, 2025, City Council Work Session meeting minutes as presented. **Motion carried.**

**Approval of the March 24, 2025, City Council Meeting Minutes:**

Malewski moved, and Steele seconded approving the March 24, 2025, City Council meeting minutes as presented. **Motion carried.**

**Approval of the March 28 2025, City Council Special Meeting Minutes:**

Steele moved, and Nicholas seconded approving the March 28, 2025, City Council Special meeting minutes as presented. **Motion carried.**

**Approval of the April 9, 2025, Special Meeting Minutes:**

Steele moved, and Loftus seconded, approving April 9, 2025, Special meeting minutes as presented. **Motion carried.**

**Approval of Expenditures totaling \$982,016.31:**

Steele moved, and Nicholas seconded approving expenditures of the City of Eaton Rapids, totaling \$982,016.31. **Motion carried.**

**Public Comment:**

**Steve Benkovsky**, 10511 Petrieville Rd, thanked City Manager Ridge for making the Eaton County Community Grant application more appealing and assisting with the process.

**Keith Barber**, County Commissioner provided an update regarding the implications if the Millage fails in the upcoming May election. He shared a handout outlining the necessary cuts and their potential impacts. He emphasized that if the millage fails, the patrol services will be permanently eliminated. When asked about the possibility of selling Crandall Lake, he investigated this option and found that the funding conditions would require purchasing additional property with the proceeds; the funds could not be used to help balance the budget. Additionally, he announced the County Clean-up Day for electronics and hazardous waste collection, scheduled for May 10, 2025, from 9 AM to 2 PM.

**Russ Hicks**, Eaton Rapids Township, He took part in the Water Shed Meetings and shared that one of the watershed districts has designated \$5,000 to fund buoys and signage for the Grand River. He found that contamination levels in the Grand River are at an all-time high for this area, with various hazardous pollutants detected in the water. He suggested that a representative from the City should participate in these informative meetings.

**Unfinished and Special Business: None**

**Proclamation Autism Awareness Month**

Mayor Colestock declared April as Autism Awareness Month in the City of Eaton Rapids by presenting a proclamation to Xavier DeGroat. Xavier shared his upcoming plans and events, including a ribbon-cutting ceremony for the sensory board at the Playground of Dreams park, scheduled for August 8, 2025.

**New Business**

**a. Approve event application for the Day of Prayer on May 7<sup>th</sup>, 2025.**

Steele moved, and Nicholas seconded, to approve the event application for the Day of Prayer on May 1<sup>st</sup>, 2025. **Motion carried.**

**b. Approve event application for Dowding Industries, Inc. Corporate 60<sup>th</sup> Anniversary Open House on June 19, 2025.**

Steele moved, and Loftus seconded, to approve the event application for Dowding Industries, Inc Corporate 60<sup>th</sup> Anniversary Open House on June 19<sup>th</sup>, 2025.

**c. Approve the appointment of Vicki Overla as an alternate to the Arts Council, term ending December 31, 2027.**

Steele moved, and Malewski seconded, to approve the appointment of Vicki Overla as an alternate to the Arts Council, term ending December 31, 2027.

**d. Adopt Resolution 2025-27 to approve the Second Addendum to the employment agreement for City Manager Ridge effective July 1, 2025.**

Malewski moved, and Loftus seconded, approving the Second Addendum to the employment agreement for City Manager Ridge effective July 1, 2025.

**Roll call vote:**

Yeas: 5 – Steele, Malewski, Loftus, Nicholas and Mayor Colestock

Nays: 0

Absent: 0

**e. Adopt Resolution 2025-28 to accept bid and award contract to Resco for the City of Eaton Rapids, Jackson and Knight Street Line Reclosers 15kV Recloser with Controller project, part of the 2024-2028 Electric System Projects in the amount of \$65,946.**

Steele moved, and Nicholas seconded, to accept bid and award contract to Resco for the City of Eaton Rapids, Jackson and Knight Street Line Reclosers 15kV Recloser with Controller Project, part of the 2024-2028 electric System Projects in the amount of \$65,946.

**Roll call vote:**

Yeas: 5 – Malewski, Loftus, Nicholas, Steele and Mayor Colestock

Nays: 0

Absent: 0

**f. Adopt Resolution 2025-29 to accept bid and award contract to ML Chartier Excavating, Inc for the City of Eaton Rapids, Community Technical, Management, and Financial (TMF) Support for Lead Line Replacement Grant for Water Service Material Investigations in the amount of \$128,646.**

Steele moved, and Nicholas seconded, to accept bid and award contract to ML Chartier Excavating, Inc for the City of Eaton Rapids, Community Technical, Management, and Financial (TMF) Support for Lead Line Replacement Grant for Water Service Material Investigations in the amount of \$128,646.

**Roll call vote:**

Yeas: 5 – Loftus, Nicholas, Steele, Malewski, and Mayor Colestock

Nays: 0

Absent: 0

**g. Adopt Resolution 2025-30 to approve Eaton County Community Grant Application for the Pedestrian Bridge Board Replacement and Structure Painting in the amount of \$28,269 with a City in-kind match of \$3,269 and Grant Request of \$25,000.**

Loftus moved, and Steele seconded to approve Eaton County Community Grant Application for the Pedestrian Bridge Board Replacement and Structure Painting in the amount of \$28,269 with a City in-kind match of \$3,269 and Grant Request of \$25,000.

**Roll call vote:**

Yeas: 5 – Nicholas, Steele, Malewski, Loftus, and Mayor Colestock

Nays: 0

Absent: 0

**h. Adopt Resolution 2025-31 to approve Eaton County Community Grant Application for Dog Park Relocation and Fencing in the amount of \$53,445 with a City in-kind match of \$11,445 and Grant request of \$42,000.**

Malewski moved, and Steele seconded to approve Eaton County Community Grant Application for Dog Park Relocation and Fencing in the amount of \$53,445 with a City in-kind match of \$11,445 and Grant Request of \$42,000.

**Roll call vote:**

Yeas: 5 – Steele, Malewski, Loftus, Nicholas, and Mayor Colestock

Nays: 0

Absent: 0

**i. Adopt Resolution 2025-32 to support Eaton Rapids Township, Eaton County Community Grant Application for Gazebo and Picnic Tables at Oakridge Park in the amount of \$10,410 with an in-kind match of \$1,500, Cash Match of \$510 and Grant Request of \$8,400.**

Steele moved, and Malewski seconded, to support Eaton Rapids Township, Eaton County Community Grant Application for Gazebo and Picnic Tables at Oakridge Park in the amount of



\$10,410 with an in-kind match of \$1,500, Cash Match of \$510 and Grant Request of \$8,400.

**Roll call vote:**

Yeas: 5 – Nicholas, Steele, Malewski, Loftus, and Mayor Colestock

Nays: 0

Absent: 0

- j. Adopt Resolution 2025-33 supporting the Eaton County Land Bank's request of the State of Michigan for an appropriation for the demolition and remediation of the Horner Mill Property located at the Corner of North Main Street and Canal Street.**

Steele moved, and Malewski seconded to support the Eaton County Land Bank's request of the State of Michigan for an appropriation for the demolition and remediation of the Horner Mill Property located at the Corner of North Main Street and Canal Street.

**Roll call vote:**

Yeas: 5 – Malewski, Loftus, Nicholas, Steele, and Mayor Colestock

Nays: 0

Absent: 0

- k. First Reading of an Ordinance 2025-01 to add Section 14-4 of Article I of Chapter 14, Operating a Motor Vehicle without security, of the Codified Ordinances of City of Eaton Rapids, Eaton County, Michigan.**

Mayor Colestock presented the First Read of Ordinance 2025-01 to add Section 14-4 of Article I Chapter 14, Operating a Motor Vehicle without security, of the Codified Ordinances of City of Eaton Rapids, Eaton County, Michigan.

- l. First Reading of an Ordinance 2025-02 to add Section 15-15 of Article I, Chapter 15, Defrauding an Innkeeper, of the Codified Ordinances of City of Eaton Rapids, Eaton County, Michigan.**

Mayor Colestock presented the First Read of Ordinance 2025-02 to add Section 15-15 of Article I, Chapter 15, Defrauding an Innkeeper, of the Codified Ordinances of City of Eaton Rapids, Eaton County, Michigan.

**Public Comments: None**

**Reports:**

**Fire Chief** – No Report

**Police Chief**- No Report

**City Manager** – She reports that the Nealy statue has been replaced with extra patrols around the park. Director Pierce will be installing more cameras. She gave updates on grants that will be submitted soon, as well as many, many projects that are currently underway or coming up throughout the city. June 14<sup>th</sup> will be the hazardous waste collection in the city.

## **Council Members:**

**Malewski** – She found a new business inside Horner House Interiors named Crafty Vintage Vibes. She participated in the ribbon-cutting ceremony for the new Teen Center. Robbin United Methodist Church is organizing a prom dress giveaway every weekend of April. She is eagerly anticipating the upcoming Urban Air event festivities. Many groups with food, music and fun activities for all ages. On April 29th, the next food distribution will take place at Alumni Stadium, where over 700 people were served during the last event.

**Steele** – At the end of March, he shared breakfast with Eaton County Sheriff Tom Reich and Undersheriff Jeff Cook, thanked Sheriff Reich for buying my breakfast. He also participated in the Planning Commission meeting, where they are updating the Master Plan and revising the Bylaws. Additionally, he attended the Strut Your Stuff fundraiser for the new Teen Center, along with the groundbreaking ceremony. The event saw a wonderful turnout, with numerous dignitaries present. Furthermore, five thousand Easter eggs were distributed for the Easter Egg Hunt. He thanked the City Staff for the Birthday wishes.

**Nicholas** – No Report

**Loftus** – He expressed his gratitude to Commissioner Barber for the economic report on Eaton County and to Russ Hicks for the Watershed report. The celebration on April 5th marked the 159th anniversary of the Grand Army Republic and was a fantastic event with high attendance. He also participated in the City's budget meeting and attended the groundbreaking ceremony for the new Teen Center. The Strut Your Stuff fundraiser raised approximately \$40,000. This week, he will be present at both the Park, Recreation, and Events Board meeting and the Oakridge Parks Board meeting. Finally, the GAR museum has commenced the promotion of the Civil War Camp. He is looking forward to the Council of Government meeting, applauded the City's proclamation for Autism, and gave a plug for the "Portraits of Poppy", directed by Eaton Rapids, Thomas Streed.

**Mayor Colestock** – She participated in the Urban Air meeting, where there are currently 90 campers registered out of a total capacity of 101. The DDA Triathlon fundraiser is scheduled for May 3rd, featuring 9 holes of golf, 3 games of bowling, and a cornhole tournament. She also attended the Eaton Rapids Township meeting, where she discussed the city's needs and upcoming events. The Easter Egg Hunt was a tremendous success. Additionally, she took part in the Strut Your Stuff fundraiser. She will join a meeting via phone with City Manager Ridge, County Treasurer Reynart, and Representative Anthony. Please note that City Hall will be closed on Friday, April 18, in observance of Good Friday

## **Adjournment**

Malewski moved, and Steele seconded, adjourning the Council meeting. **Motion carried.**

The meeting adjourned at 8:05 pm.

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*Pamela Colestock, Mayor*

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*Robin Webb, City Clerk*



MEETING DATE: 04/28/2025

TREASURER/FINANCE DIRECTOR

To: Mayor and City Council

☐ Work Session

From: Genny Allen

☒ Regular Meeting

Submitted: 04/24/2025

Subject: Expenditures for Council approval on Monday, April 28, 2025

### Recommendation

This expenditures report is provided to City Council for review no later than the Friday preceding the City Council meeting at which the expenditures are approved.

Questions regarding these expenditures should be directed to the Treasurer/Finance Director.

### Expenditures

April 15, 2025	ACH – Grand River Power Company	\$ 12,051.00
April 15, 2025	ACH – Eaton Rapids Solar, LLC	\$ 8,639.28
April 21, 2025	ACH – MPPA	\$ 67,354.36
April 22, 2025	Check/Payment Disbursements (160501-160523)	\$ 144,305.40
April 25, 2025	Payroll	\$ 115,425.65
April 28, 2025	ACH – MPPA	\$ 71,761.05
	<b>Total</b>	<b><u>\$ 419,536.74</u></b>

### Suggested Motion

Motion to approve the payment of expenditures in the amount of \$419,536.74.

04/24/2025 02:00 PM  
User: GENNY  
DB: Eaton Rapids

CHECK DISBURSEMENT REPORT FOR EATON RAPIDS  
CHECK NUMBER 160501 - 160523  
Banks: GEN

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Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
04/22/2025	GEN	160501	ADVANCED-MAR25	ADVANCED AUTO PARTS	AUTO PARTS	101.441.93400	31.18
		160501	ADVANCED-MAR25		AUTO PARTS	598.538.93210	112.76
							143.94
04/22/2025	GEN	160502	51639607	ALTEC INDUSTRIES, INC.	TRAVEL TIME	598.538.93200	150.40
04/22/2025	GEN	160503	241608	AMERICAN RENTALS	PARK PORTABLE TOILETS	208.691.94202	1,445.00
		160503	241608		PARK PORTABLE TOILETS	598.538.93210	115.00
							1,560.00
04/22/2025	GEN	160504	XA201000129-01	AXES IRONS - VEHICLE ALLIAN	TURN OUT COAT	101.336.74201	9,304.44
04/22/2025	GEN	160505	OH73-2046	BREATHING AIR SYSTEMS	MAINTENANCE FOR AIR TRAILER SYSTEM	101.336.93200	877.50
04/22/2025	GEN	160506	26788	C.C. POWER	BORE #1 830' @ HOUSTON AND VFW RD 3	598.538.82200	105,336.00
04/22/2025	GEN	160507	78418	C2AE	24 LEAD LINE IDENTIFACATION (TMF) G	598.556.81100-P2401	5,500.00
04/22/2025	GEN	160508	44868	CANDY FORD-MERCURY, INC.	REPAIR F98 TRUCK	101.441.93400	463.86
04/22/2025	GEN	160509	205458454684	CONSUMERS ENERGY	GAS BILL 200 S MAIN CITY HALL (APR)	101.299.93100	378.43
		160509	203589725412		GAS BILL 301 MARKET ST UNIT A (APR)	101.441.92100	503.35
		160509	205280472587		GAS BILL 112 E.HAMLIN ST. (APR)	208.691.92100	74.35
		160509	205280472592		GAS BILL 100 HOWE DR. (APR)	208.691.92100	18.00
		160509	202343854899		GAS BILL 300 MARKET ST. (APR)	598.528.92100	1,737.34
		160509	207147960416		GAS BILL 301 MARKET ST. UNIT C (AP)	598.538.92100	133.32
		160509	207147960399		GAS BILL 700 CANAL ST#B. WTP (APR)	598.556.92100	42.29
		160509	203589725410		GAS BILL 700 CANAL ST. WTP (APR)	598.556.92100	601.30
							3,488.38
04/22/2025	GEN	160510	102454	DEWPOINT	MICROSOFT MONTHLY- MARCH 25 - 10245	101.441.85400	7.30
04/22/2025	GEN	160511	352355	DIESEL EQUIPMENT SALES & SEI	REPAIR GEN #4 WTP	598.556.93200	104.89
04/22/2025	GEN	160512	S106212522.001	ETNA SUPPLY COMPANY	PJA4-13-NL-3/4"	598.556.75000	482.40
04/22/2025	GEN	160513	35066	FORESIGHT GROUP, INC	NAMEPLATE: BILL JOBSE INV 35066	101.253.74400	55.00
04/22/2025	GEN	160514	25-03242	GARAGE DOORS UNLIMITED INC	SERVICE CALL: INSTALL AND PROGRAM	598.538.93100	225.00
04/22/2025	GEN	160515	9461590581	GRAINGER	TOOLS FOR PH	598.538.93210	652.84
04/22/2025	GEN	160516	2025123	GRP ENGINEERING, INC.	PROJECT049.0000024235 ENGIN INV 202	598.538.93241-P2415	475.00
		160516	2025122		PROJECT049.0000024235 ENGIN INV 202	598.538.93241-P2415	305.00
		160516	2025121		PROJECT049.0000024235 ENGIN INV 202	598.538.93241-P2415	1,365.00
							2,145.00
04/22/2025	GEN	160517	2237	HUGHES ENVIRONMENTAL SERVICE	CONTRACTED PRICE FOR WASTEWATER	598.528.81700	11,850.00

04/24/2025 02:00 PM  
User: GENNY  
DB: Eaton Rapids

CHECK DISBURSEMENT REPORT FOR EATON RAPIDS  
CHECK NUMBER 160501 - 160523  
Banks: GEN

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Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
04/22/2025	GEN	160518	1488	MACK ELECTRICLLC.	822 MICHIGAN CONDUIT/METER SOCKET	R598.538.82200	115.00
04/22/2025	GEN	160519	E36480	MWEA	EXAM PREP COARSEES 2025	598.528.95800	460.00
04/22/2025	GEN	160520	RAVEN-APRIL25	RAVEN RAWSON	MILEAGE REIMBURSEMENT 09/02/24 THRU	208.691.86000	262.53
04/22/2025	GEN	160521	WEBB-MILEAGE-4-25	ROBIN WEBB	MILEAGE AND MEALS - APRIL 2025 - CL	101.215.95800	140.92
04/22/2025	GEN	160522	70956958	ROSE PEST SOLUTIONS	PEST CONTROL INV 70956958	101.265.77600	80.00
04/22/2025	GEN	160523	11522	THE RIGHT TOUCH JANITORIAL	JANITORIAL SERVICES- INVOICE 11522	101.265.77600	540.00
		160523	11525		JANITORIAL SERVICES- INVOICE 11525	101.265.77600	360.00
							900.00
TOTAL - ALL FUNDS				TOTAL OF 23 CHECKS			144,305.40

--- GL TOTALS ---

101.215.95800	EDUCATION & TRAINING	140.92
101.253.74400	OTHER SUPPLIES	55.00
101.265.77600	CUSTODIAL SERVICES	980.00
101.299.93100	BUILDING MAINTENANCE	378.43
101.336.74201	PROTECTIVE CLOTHING	9,304.44
101.336.93200	EQUIPMENT MAINTENANCE	877.50
101.441.85400	CONTRACTED I.T. SERVICES	7.30
101.441.92100	PUBLIC UTILITIES	503.35
101.441.93400	VEHICLE MAINTENANCE	495.04
208.691.86000	TRANSPORTATION	262.53
208.691.92100	PUBLIC UTILITIES	92.35
208.691.94202	PORTABLE TOILETS	1,445.00
598.528.81700	CONTRACTED PROGRAMMING	11,850.00
598.528.92100	PUBLIC UTILITIES	1,737.34
598.528.95800	EDUCATION & TRAINING	460.00
598.538.82200	CONTRACTED CONSTRUCTION	105,451.00
598.538.92100	PUBLIC UTILITIES	133.32
598.538.93100	BUILDING MAINTENANCE	225.00
598.538.93200	EQUIPMENT MAINTENANCE	150.40
598.538.93210	GENERATOR MAINTENANCE	880.60
598.538.93241-P2415	SUBSTATION TRANSFORMER - ENGINEERING	2,145.00
598.556.75000	METER SUPPLIES	482.40
598.556.81100-P2401	ENGINEERING SERVICE	5,500.00
598.556.92100	PUBLIC UTILITIES	643.59
598.556.93200	EQUIPMENT MAINTENANCE	104.89
	TOTAL	144,305.40

## Salaries and Wage Report By General Ledger Fund-Dept

**Payroll Date: 04/25/2025**

	Amount
Fund: 101 General Fund	
Department: 101 City Council	\$0.00
Department: 172 City Manager	\$1,359.36
Department: 215 City Clerk	\$745.56
Department: 253 City Treasurer	\$1,719.69
Department: 276 Cemetery	\$1,587.91
Department: 299 Community and Economic Development	\$0.00
Department: 301 Police Department	\$32,940.90
Department: 336 Fire Department	\$7,959.82
Department: 441 Public Works	\$6,764.08
Department: 445 Storm Sewers	\$54.48
Fund: 202 Major Street Fund	
Department: 445 Storm Sewers	\$168.92
Department: 463 Street Maintenance	\$521.89
Department: 473 Bridges	\$0.00
Department: 478 Winter	\$0.00
Department: 484 Recordkeeping	\$145.40
Department: 493 Winter Maintenance	\$0.00
Department: 494 Snow Removal	\$0.00
Fund: 203 Local Street Fund	
Department: 445 Storm Sewers	\$168.92
Department: 463 Street Maintenance	\$546.62
Department: 478 Winter	\$0.00
Department: 711 Traffic	\$0.00
Fund: 208 Parks/Recreation Fund	
Department: 691 Parks/Recreation	\$6,180.15
Fund: 218 Rental Inspection Program	
Department: 371 Building Inspections	\$618.00
Fund: 248 Downtown Development Authority	
Department: 803 DDA	\$52.01
Fund: 249 Building Inspection Fund	
Department: 371 Building Department	\$4,122.82

Fund: 280 LDFA (Industrial Park Fund)

Department: 804 Industrial Park \$683.16

Fund: 598 Utilities

Department: 528 Sewer \$12,940.88

Department: 538 Electric \$24,655.51

Department: 556 Water \$11,489.57

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<b>Payroll Total Gross Wages for 04/25/2025</b>	<b>\$115,425.65</b>
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*Pamela Colestock – Mayor*  
*William Steele – Mayor Pro Tem*  
*Deb Malewski – Council Member*  
*Rick Loftus – Council Member*  
*Ken Nicholas – Council Member*

*Yvonne Ridge – City Manager*  
*Larry Joe Weeks – Police Chief*  
*Roger McNutt – Fire Chief*  
*LeRoy Hummel – Building Official*  
*Rob Pierce – Public Works/Utilities Director*  
*Genny Allen – Treasurer/Finance Director*  
*Robin Webb – City Clerk*  
*Corey Cagle – Director of Parks,*  
*Recreation & Events*  
*Yvonne Ridge, Interim Community & Economic*  
*Development Specialist*  
*Randy Jewell – City Assessor*  
*Cullen Harkness – City Attorney*

## **RESOLUTION NO. 2025-34**

### **A RESOLUTION TO ADOPT POLICIES AND PROCEDURES NECESSARY TO OBTAIN A CAMP PROGRAMMING LICENSE THROUGH THE MICHIGAN DEPARTMENT OF LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL (MiLEAP)**

**WHEREAS**, the City of Eaton Rapids is committed to providing high-quality, safe, and enriching summer programming for the youth of the community; and

**WHEREAS**, in order to legally operate a summer camp program, the City must obtain a Camp Programming License from the Michigan Department of Lifelong Education, Advancement, and Potential (MiLEAP); and

**WHEREAS**, the Camp Programming License ensures that the City's summer camp programs meet the health, safety, and programmatic standards established by the State of Michigan for recreational and educational youth camps; and

**WHEREAS**, the application process for the MiLEAP Camp Programming License requires the adoption and implementation of specific policies and procedures in accordance with state regulations, including but not limited to:

- Health Service Procedures (R 400.11119)
- Program and Emergency Transportation Procedures (R 400.11143)
- Child and Adult Protection (R 400.11115)
- Nutrition and Food Service (R 400.11131)
- Behavior Management (R 400.11113)
- Volunteer Supervision (MCL 722.119(4))

**WHEREAS**, approving these policies is a necessary and mandatory step to ensure that the City's summer camp programming is structured, legally compliant, and prioritizes the safety and well-being of all participants;

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Eaton Rapids, Michigan hereby adopts the policies and procedures required by the Michigan Department of Lifelong Education, Advancement, and Potential (MiLEAP) for the operation of a licensed summer camp program;



**BE IT FURTHER RESOLVED**, that the City Administration is authorized to implement and enforce these policies.

**BE IT FINALLY RESOLVED**, that the City Council of the City of Eaton Rapids, Michigan supports the development of a compliant and accessible summer camp program that serves as a vital resource for families throughout Eaton Rapids, promoting child safety, enrichment, recreation, and reliable summer childcare.

The Foregoing resolution offered by Council Member \_\_\_\_\_ and seconded by Council Member \_\_\_\_\_.

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

The resolution is adopted by the City of Eaton Rapids and approved by the Mayor on this 28th day of April 2025.

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Pamela Colestock, Mayor

RESOLUTION DECLARED ADOPTED:

STATE OF MICHIGAN        )

)ss.

COUNTY OF EATON         )

I, the undersigned, the duly qualified and acting Clerk of the City of Eaton Rapids, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Eaton Rapids at a regular meeting held on the 28<sup>th</sup> day of April 2025, the original of which resolution is on file in my office and available to the public. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 267 of the Michigan Public Acts of 1976, including the case of a special or rescheduled meeting, notice by posting at least 18 hours prior to the time set for said meeting.

IN WITNESS WHEREOF, I have hereunto set my official signature, this 28<sup>th</sup> day of April 2025.

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Robin Webb, City Clerk



*Pamela Colestock – Mayor*  
*William Steele – Mayor Pro Tem*  
*Deb Malewski – Council Member*  
*Rick Loftus – Council Member*  
*Ken Nicholas – Council Member*

*Yvonne Ridge – City Manager*  
*Larry Joe Weeks – Police Chief*  
*Roger McNutt – Fire Chief*  
*LeRoy Hummel – Building Official*  
*Rob Pierce – Public Works/Utilities Director*  
*Genny Allen – Treasurer/Finance Director*  
*Robin Webb – City Clerk*  
*Corey Cagle – Director of Parks,*  
*Recreation & Events*  
*Yvonne Ridge, Interim Community & Economic*  
*Development Specialist*  
*Randy Jewell – City Assessor*  
*Cullen Harkness – City Attorney*

## **RESOLUTION NO. 2025-35**

### **A RESOLUTION TO AUTHORIZE THE CITY TO OBTAIN A CAMP PROGRAMMING LICENSE THROUGH THE MICHIGAN DEPARTMENT OF LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL (MiLEAP)**

**WHEREAS**, the City of Eaton Rapids recognizes the value of offering structured summer camp programs that promote educational enrichment, and recreation, for families throughout the community; and

**WHEREAS**, to ensure the health, safety, and overall well-being of participating children, it is necessary for the City to comply with all applicable state requirements for recreational and educational youth camps; and

**WHEREAS**, the Michigan Department of Lifelong Education, Advancement, and Potential (MiLEAP) oversees the licensure of youth camp programs to ensure adherence to established health, safety, and programmatic standards; and

**WHEREAS**, securing a Camp Programming License through MiLEAP is a mandatory step for the City to plan, promote, and operate its summer camp programs in full compliance with Michigan law; and

**WHEREAS**, the City's summer camp program will serve as a vital resource to the community by providing safe, structured, and enriching opportunities for children during the summer months;

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Eaton Rapids, Michigan hereby authorizes the City Administration to proceed with obtaining a Camp Programming License through the Michigan Department of Lifelong Education, Advancement, and Potential (MiLEAP), and to implement all necessary policies and procedures to ensure the City's summer camp programs meet state standards and requirements.

**BE IT FURTHER RESOLVED**, by the City Council of the City of Eaton Rapids, Michigan, that City Council supports the continuation and development of recreational and educational programming that enhances the quality of life for Eaton Rapids youth and families and authorizes City Manager Ridge to obtain a camp programming license through the Michigan Department of Lifelong Education, Advancement, and Potential (MiLEAP).

The Foregoing resolution offered by Council Member \_\_\_\_\_ and seconded by Council Member \_\_\_\_\_.

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

The resolution is adopted by the City of Eaton Rapids and approved by the Mayor on this 28th day of April 2025.

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Pamela Colestock, Mayor

RESOLUTION DECLARED ADOPTED:

STATE OF MICHIGAN     )

)ss.

COUNTY OF EATON     )

I, the undersigned, the duly qualified and acting Clerk of the City of Eaton Rapids, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Eaton Rapids at a regular meeting held on the 28<sup>th</sup> day of April 2025, the original of which resolution is on file in my office and available to the public. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 267 of the Michigan Public Acts of 1976, including the case of a special or rescheduled meeting, notice by posting at least 18 hours prior to the time set for said meeting.

IN WITNESS WHEREOF, I have hereunto set my official signature, this 28<sup>th</sup> day of April 2025.

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Robin Webb, City Clerk

ORDINANCE NO. 2025-03

AN ORDINANCE TO AMEND SECTION 16-36 OF CHAPTER 16, ARTICLE II, DIVISION 2, SUBCOMMITTEES CREATED, OF THE CODIFIED ORDINANCES OF CITY OF EATON RAPIDS, EATON COUNTY, MICHIGAN

THE CITY OF EATON RAPIDS ORDAINS:

Section 1. Section 16-36 of the Codified Ordinances of the City of Eaton Rapids, shall be amended as follows:

Section 16-36. Subcommittees Created

There shall be two (2) subcommittees created on the parks, recreation, and events board:

- (1) *Arts council.* The arts council subcommittee shall have five (5) members and two (2) alternate members to discuss and make recommendations regarding the creation and proliferation for the arts in the City of Eaton Rapids. The mission of the subcommittee is to enrich and engage the Eaton Rapids community through the arts. The mission shall be accomplished through education, exhibitions, events, etc. The arts council subcommittee shall also focus on youth participation and engagement.
- (2) The Recreation subcommittee shall have five (5) members and two (2) alternate members to discuss and make recommendations regarding the development and expansion of recreational programming. The mission of the subcommittee shall be accomplished through youth and adult recreation. The recreation subcommittee shall also focus on youth and adult participation and engagement.
- (3) The secretary of each subcommittee shall be responsible for taking minutes and reporting recommendations to the parks, recreation, and events board each month.

Section 2. Severability. This ordinance and each article, section, subsection, paragraph, subparagraph, part, provision, sentence, word and portion thereof are hereby declared to be severable, and if they or any of them are declared to be invalid or unenforceable for any reason by a court of competent jurisdiction, it is hereby provided that the remainder of this ordinance shall not be affected thereby.

Section 3. Repeal, Effective Date, Adoption.

- (1) Repeal. All regulatory provisions contained in other City ordinances which conflict with the provisions of this ordinance are hereby repealed.
- (2) Effective Date. This ordinance shall become effective on \_\_\_\_\_, twenty (20) days following its adoption, and shall be published prior to its effective date as mandated by charter and statute.
- (3) Adoption. This ordinance was adopted by the City Council of the City of Eaton

Rapids at a meeting thereof held on \_\_\_\_\_, 2025.

\_\_\_\_\_  
Pamela Colestock, Mayor  
City of Eaton Rapids

CERTIFICATE

I HEREBY CERTIFY THAT THE FOREGOING ORDINANCE WAS ADOPTED BY THE  
CITY COUNCIL OF THE CITY OF EATON RAPIDS AT A MEETING THEREOF ON  
\_\_\_\_\_, 2025.

\_\_\_\_\_  
Robin Webb, Clerk  
City of Eaton Rapids

ORDINANCE NO. 2025-01

AN ORDINANCE TO ADD SECTION 14-4 OF ARTICLE I OF CHAPTER 14, OPERATING A MOTOR VEHICLE WITHOUT SECURITY, OF THE CODIFIED ORDINANCES OF CITY OF EATON RAPIDS, EATON COUNTY, MICHIGAN.

THE CITY OF EATON RAPIDS ORDAINS:

Section 1. Section 14-4 of the Codified Ordinances of the City of Eaton Rapids, is hereby added as follows:

Sec. 14-4: OPERATING A MOTOR VEHICLE WITHOUT SECURITY

1. An owner or registrant of a motor vehicle or motorcycle with respect to which security is required, who operates the motor vehicle or motorcycle or permits it to be operated upon a public highway in the City of Eaton Rapids, without having in full force and effect security complying with the requirements of the Insurance Code of 1956, (Act 218 of 1956, as amended), MCL 500.100 et seq., is guilty of a misdemeanor.
2. A person who operates a motor vehicle or motorcycle upon a public highway in the City of Eaton Rapids with the knowledge that the owner or registrant does not have security in full force and effect is guilty of a misdemeanor.
3. A person convicted of a misdemeanor under this section shall be fined not less than \$200.00 nor more than \$500.00, imprisoned for not more than ninety (90) days, or both.

State Law Reference: MCL 500.3102

Section 2. Severability. This ordinance and each article, section, subsection, paragraph, subparagraph, part, provision, sentence, word and portion thereof are hereby declared to be severable, and if they or any of them are declared to be invalid or unenforceable for any reason by a court of competent jurisdiction, it is hereby provided that the remainder of this ordinance shall not be affected thereby.

Section 3. Repeal, Effective Date, Adoption.

- (1) Repeal. All regulatory provisions contained in other City ordinances which conflict with the provisions of this ordinance are hereby repealed.
- (2) Effective Date. This ordinance shall become effective on \_\_\_\_\_, twenty (20) days following its adoption, and shall be published prior to its effective date as mandated by charter and statute.
- (3) Adoption. This ordinance was adopted by the City Council of the City of Eaton Rapids at a meeting thereof held on \_\_\_\_\_, 2025.

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Pamela Colestock, Mayor  
City of Eaton Rapids

CERTIFICATE

I HEREBY CERTIFY THAT THE FOREGOING ORDINANCE WAS ADOPTED BY THE  
CITY COUNCIL OF THE CITY OF EATON RAPIDS AT A MEETING THEREOF ON  
\_\_\_\_\_, 2025.

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Robin Webb, Clerk  
City of Eaton Rapids

ORDINANCE NO. 2025-02

AN ORDINANCE TO ADD SECTION 15-15 OF ARTICLE I OF CHAPTER 15, DEFRAUDING AN INNKEEPER, OF THE CODIFIED ORDINANCES OF CITY OF EATON RAPIDS, EATON COUNTY, MICHIGAN.

THE CITY OF EATON RAPIDS ORDAINS:

Section 1. Section 15-15 of the Codified Ordinances of the City of Eaton Rapids, is hereby added as follows:

Sec. 15-15: Defrauding an Innkeeper

1. Any person who shall put up at any hotel, motel, inn, restaurant or cafe as a guest and shall procure any food, entertainment or accommodation without paying therefor, except when credit is given therefor by express agreement, with intent to defraud such keeper thereof out of the pay for the same, or, who, with intent to defraud such keeper out of the pay therefor, shall obtain credit at any hotel, motel, inn, restaurant or cafe for such food, entertainment or accommodation, by means of any false show of baggage or effects brought thereto, is guilty of a misdemeanor. No conviction shall be had under the provisions of this section unless complaint is made within sixty (60) days of the time of the violation hereof.
2. Prima facie evidence—Obtaining such food, lodging or accommodation by false pretense, or by false or fictitious show of baggage or other property, or refusal or neglect to pay therefor on demand, or payment thereof with check, draft or order upon a bank or other depository on which payment was refused, or absconding without paying or offering to pay therefore, or surreptitiously removing or attempting to remove baggage, shall be prima facie evidence of such intent to defraud.
3. A person convicted of a misdemeanor under this section may be fined up to five hundred (\$500.00) dollars, imprisoned for not more than ninety (90) days, or both.

State Law Reference: MCL 750.292, 750.293

Section 2. Severability. This ordinance and each article, section, subsection, paragraph, subparagraph, part, provision, sentence, word and portion thereof are hereby declared to be severable, and if they or any of them are declared to be invalid or unenforceable for any reason by a court of competent jurisdiction, it is hereby provided that the remainder of this ordinance shall not be affected thereby.

Section 3. Repeal, Effective Date, Adoption.

- (1) Repeal. All regulatory provisions contained in other City ordinances which conflict with the provisions of this ordinance are hereby repealed.
- (2) Effective Date. This ordinance shall become effective on \_\_\_\_\_, twenty (20) days following its adoption, and shall be published prior to its effective date



as mandated by charter and statute.

(3) Adoption. This ordinance was adopted by the City Council of the City of Eaton Rapids at a meeting thereof held on \_\_\_\_\_, 2025.

---

Pamela Colestock, Mayor  
City of Eaton Rapids

CERTIFICATE

I HEREBY CERTIFY THAT THE FOREGOING ORDINANCE WAS ADOPTED BY THE CITY COUNCIL OF THE CITY OF EATON RAPIDS AT A MEETING THEREOF ON \_\_\_\_\_, 2025.

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Robin Webb, Clerk  
City of Eaton Rapids