

**City of Eaton Rapids Work Session Meeting
April 14, 2025**

The Work Session of the Eaton Rapids City Council was held at City Hall, 200 S. Main Street, on April 14, 2025, at 5:00 p.m.

Call To Order:

Mayor Colestock called the work session to order at 5:00 p.m. Present were Mayor Colestock, Mayor Pro-Tem Steele, Councilmembers Malewski, Nicholas, and Loftus.

Administrative Staff present included City Manager Ridge, Building/Zoning Official Hummel, Treasurer/Finance Director Allen, Clerk Webb, Fire Chief McNutt, Police Chief Weeks, Parks, Recreation and Events Director Cagle, and City Attorney Harkness.

Public Comments: None

Unfinished and Special Business:

New Business

1. Building Official Hummel and Fire Chief McNutt Property Maintenance Code Violations and Rental Inspection update.

Building Official Hummel gave an update on the Property Maintenance Code Violations and Rental Inspections. Discussion ensued on processes, statistics, and actions being taken on the offenders.

2. Addendum to School Resource Officer Agreement.

Chief Weeks presented an addendum to the School Resource Officer to make Officer Ferguson compliant with the new sick time law. Discussion ensued, our payroll system (BS&A) had already implemented a process to credit 1 day for every 30 hours worked, as the law went into effect in February. The addendum language needs to be corrected for sick time.

3. Liquor License Transfer.

Chief Weeks gave an update on the transfer of the liquor license for 919 S. Main St. Chief Weeks explained that some liquor licenses have been approved through the police department in the past, such as The Ox Roast at the St. Peter's Catholic Church. No action required by City Council.

4. An Ordinance to add Section 14-4 of Article I of Chapter 14, Operating a Motor Vehicle Without Security.

Chief Weeks presented the changes necessary to Section 14-4 of Article I of Chapter 14, Operating a Motor Vehicle Without Security.

5. An Ordinance to add Section 15-15 of Article I of Chapter 15, Defrauding an Innkeeper.

Chief Weeks presented the changes requested to Section 15-15 of Article I of Chapter 15, Defrauding an Innkeeper.

6. An Ordinance to Amend Section 16-36 of Chapter 16, Article II, Division 2, Subcommittees Created.

Director Cagle presented a requested to amend Section 16-36 of Chapter 16, Article II, Division 2, Subcommittee created. He proposed making the Parks & Recreation subcommittee and turning it into a Recreation Committee.

7. Summer Camp Policies and License.

Director Cagle gave an update on the summer camp policies and license. Raven Rawson has been working very hard to get all the policies and the license to hold a week-long summer camp this summer for the residents of Eaton Rapids. Raven is heading up this project and working diligently on all the details. Will bring to the Council in an upcoming meeting.

8. Citizen Academy Survey Results.

Director Cagle presented the results of the Citizen Academy Survey. Overall, the results were very positive. The Police department was the favorite along with the Finance, budget, and election segments. One suggestion was a tour of the City Hall.

Board & Committee Reports:

Nicholas- No Report

Loftus- While attending the Easter Egg Hunt, he noticed that the berm would be a beautiful backdrop for the Wooden Boat event. Being involved in the wooden boat event, this is my focus. He walked the north trail at Oakridge Park, the beautiful nature is a sight to experience.

Malewski- No Report

Steele – Attended Planning Commission meeting where they were going over the Master plan for revisions, and also conducted a review of the Bylaws and made suggested updates. He noticed there weren't enough copies of the Master Plan for each commissioner to have a copy. The Master Plan will take a few meetings to examine and revise.

Mayor Colestock The DDA has agreed to be the main event sponsor for the Urban Air Event. They are considering setting up a beer tent for Urban Air, pending approval from the church due to being less than 500 yards from the site. On May 3rd, the DDA will host a triathlon, along with golf, bowling, and cornhole tournaments, serving as a fundraiser. They are seeking additional teams and volunteers to participate. The DDA has also approved its budget for 2025-2026. Additionally, the LDFA will hold a meeting this Wednesday, the 16th, due to the holiday on Friday, where they will discuss their budget and the North Industrial Park road project.

Public Comment: None

Adjourn

Steele moved, and Malewski seconded, adjourning the meeting at 6:39 p.m. **Motion carried.**



Pamela Colestock, Mayor



Robin Webb, City Clerk