

**City of Eaton Rapids Work Session Meeting  
April 13, 2026**

The Work Session of the Eaton Rapids City Council was held at City Hall, 200 S. Main Street, on April 13, 2026, at 5:00 p.m.

**Call To Order:**

Mayor Colestock called the work session to order at 5:00 p.m. Present were Mayor Colestock, Mayor Pro Tem Steele, and Councilmembers Malewski, Loftus, and Nicholas.

Administrative Staff present included City Manager Ridge, Chief McNutt, Building Official Hummel, Parks, Recreation, and Events Director Cagle, Treasurer/Finance Director Allen, Clerk Webb, and City Attorney Harkness.

**Public Comments:** None

**Unfinished and Special Business:**

**New Business**

**1. Self-Reporting Entity Agreement – Michigan Public Power Agency**

Public Works/Utilities Director Pierce presented the Self-Reporting Entity Agreement from the MPPA. MPPA has always done our reporting. This contract makes it official. It states that they are responsible for reporting and compliance.

**2. Liquor License – Urban Air**

Specialist Forquer presented the DDA Liquor License Application for the three-day Urban Air Event. This application is similar to the one last year, except the times were expanded for early sales and last call. If approved, it will be sent to the Liquor Commission for issuance.

**3. Professional Services for North Industrial Park Road Project (Bidding and Construction)**

Director Pierce presented the increase of the Professional Service from C2AE for the administration cost to oversee the North Industrial Park project. This supplies a project manager to the site.

**4. Professional Services for Knight Street (Main to East) (Construction)**

Director Pierce presented the increase, similar to the last request, for the administrative cost of a project manager for the Knight Street (Main to East ) project. This places a project manager at the job site.

**5. Eaton County Community Parks program Grant – Oakridge Park**

Mayor Colestock explained that Eaton Rapids Township has applied for the Eaton County Community Parks Grant. This grant is for Oakridge Park to purchase new benches. Because we are the fiduciary and in an interlocal agreement with the other Townships, we must approve this grant application.

**6. Community Exchange Discussion**

Mayor Colestock gave an update on the Community Exchange. She has reached out to the Mayor and City Manager of Lowell and is waiting for a response.

**7. Citizen Academy Survey Results**

Clerk Webb update the Council on the Citizen Academy Survey Results. She state that the QR code was available at the class and has been emailed to participants, but received no responses from these requests.

### 8. 2<sup>nd</sup> Grade Class Field Trip

Mayor Colestock presented the Itinerary for the 2nd-grade class visit, which is similar to last year's. It will be held on May 13<sup>th</sup>.

#### Public Comments :

**Chief McNutt** – Chief reported that on May 1<sup>st</sup>, the department would be across from the high school doing the tactical demolition of a car on fire. This is in awareness of the prom coming up and warning against drinking and driving. He announced the Lions Club Golf Outing on September 12<sup>th</sup>. He reported that the Air Trailer is certified for another year. Also, the fire department has received 3 new iPads for the fire trucks.

**Chief Weeks** – Chief Weeks reported he might not be able to attend the next council meeting due to Tactical Training. The police department has done some renovations to the squad room, led by Officer Briscoe. He also attended the law enforcement subcommittee known as Law Enforcement Action Forum (LEAF). The chiefs in the area discuss and recommend policies. He reminded the council that the Mock Assessment is on April 20<sup>th</sup> and the real Assessment is May 28<sup>th</sup> to receive their accreditation status. Lastly, he gave an update on staffing. He has a few extra candidates. He proposes hiring three, more than just what fills their vacancies, but an additional officer due to the fact that two of the officers are leaving next year.

#### Board & Committee Reports:

**Steele** – Councilmember Steele reported he attended the Planning Commission meeting. The topics of discussion were Master Plan updates, OHM tour of the city, Taco Bell opening June 19<sup>th</sup>, Edwin Allen Homes selling like hotcakes, St. Peter's Ox Roast will only be held Friday and Saturday this year, and reviewed Bylaws. Board Members participated in an exercise for the Master Plan to present new ideas.

**Malewski** – Councilmember Malewski reported that the Material Management committee met to discuss diverting garbage and how to manage food waste. She will be doing a cemetery talk and a Downtown Talk/Walk for the Urban Air Event. She is also creating 3 small stories for a Pod Cast "History that doesn't suck". She also mentioned the Library Renovation and the Eaton County Cleanup day is May 9<sup>th</sup>. You must register to get the location.

**Loftus** – Councilmember Loftus reported Oakridge Park purchased a new trash bin. He and the Mayor visited the Jean Bradford Kline Senior Center. The mayor participated in a lunch and learn on April 9<sup>th</sup>. He also stated that James Pahl will present stories of the Civil War at the G.A.R. Museum, and he has noticed the new street sign being replaced.

**Nicholas** – Councilmember Nicholas was curious about what is happening with the house on Broad Street that has many violations.

**Steele moved, and Malewski seconded, to adjourn the meeting at 6:20 p.m. Motion carried.**



Pamela Colestock, Mayor



Robin Webb, City Clerk